

**Cedar Meadow Lake Watershed District  
Minutes of Management Committee Meeting  
December 9, 2021**

The meeting commenced at 8:32 PM on Zoom Conference Call (Meeting ID: 847 867 563; PW: 126054)

In attendance: Tommy Lee, District Chairman  
Rich Carr, District Vice-Chairman  
Brian Waterman, Member  
Terry O'Coin, District Treasurer  
Michele Cospers, District Clerk

**Minutes of Previous Meetings**

The previously distributed minutes of the October 14, 2021 meetings were offered for approval. A motion was made, seconded, and voted unanimously to accept the minutes with one minor correction.

**Clerk's Report**

See attached memorandum dated October 15, 2021 for Clerk's report of communications for the period of October 15, 2021 to December 9, 2021

**Treasurer's Report**

A Treasurer's Report dated 12/9/21 showed that the District had \$737,482.25 on deposit at Cornerstone Bank. Of this amount, \$625,286.98 was deposited in the money market account containing betterment payments. The report shows five deposits of \$26,275.76, \$14,914.68, \$10,312.36 from betterment payments and and 1 payoff (Gaulin). The report shows two interest payments of \$117.14 and \$135.42. There was one transfer into the checking account of \$16,200.00 for the eminent domain takings. The general funds checking account contains \$50,279.06. The reports shows two deposits from tax collections of \$4,342.40 and \$1,732.81. The deposit shows one transfer to the checking account from the betterment account of \$16,200.00. The reports shows two payments of \$1,200.00 and \$15,200.00 for eminent domain cases. The dam stabilization account contains \$60,748.34. The report shows one interest deposit of 7.24 and 7.99. \$1,167.88 was in the stabilization account. Mr. O'Coin requested and was granted approval for Warrant 240.

*FY2021 Tax Payment Update*

92 proprietors pay tax to the District. 0 proprietors have paid in full, 71 proprietors have paid half. 21 proprietors have not paid. Therefore, ~20% of tax payments have been collected.

*FY2020 Betterments Update*

Payments were due in the Fall of 2020. 93 proprietors were assessed betterments by the District. 13 proprietors opted to prepay; 27 betterments were paid off due to early payoff or home sale; and 1 proprietor completed all payments on schedule. Therefore, 53 proprietors are still making betterment payments. 8 proprietors have paid in full (\$10,598.80, 15.4%), and 41 proprietors have paid half. 3 proprietor have paid none. This payment profile is better than past years.

*FY2021 Audit*

Mr. O'Coin will scheduling the year audit in the coming weeks.

## **Old Business**

### *Lake Clarity & Level Management Update*

The lake is down just about 36 inches below the spillway. The lower gate was opened 100% on October 31. The lower gate was closed on November 9 and the upper channel was open at the same time. The water appears to be quite clear at this time.

### *Dam Maintenance*

A leak was heard and noted in early October 2020. After analysis by Lenard Engineering, it was concluded that the leak is confined to the cap, and it the same leak that we have noted previously. His suggestion is to the leave the leak alone for now since it not on the face of the dam. The leaking and dripping noise has also disappeared as the water was drawn down giving further evidence that the leak is from the top of the spillway. Since it is the concrete cap where the leak is located, the leak is not detrimental to the structure of the dam. The leak will needs to be addressed, but it is not an immediate concerns. Mr Lee will ask Lenard about remediation items to do to keep the dam in good condition; such as packing voids with dirt and planting grass in the Spring. The District will be looking for someone to mow the dam crest next summer.

### *Land Acquisition*

Upon taking of the parcels, the District would like to be prepared to cut the trees behind the dam. WDA provided a quote to start the process of identifying the appropriate trees to be cut. The District accepted their proposal, and the work will begin with 2-3 week after the taking has been recorded. WDA will also work on the Notice of Intent filing that will be need to be submitted to the Conservation Commission. A tree removal contractor will be needed along with potential police detail to control traffic patterns.

## **New Business**

### *Weed Treatment & Water Quality Monitoring*

The District needs to re-establish the on-call service with ESS Group. In addition to on-call service, ESS Group proposed a detailed mapping and subsequent targeted weed treatment in Spring 2022. The District needs to evaluate where the funds will be allotted in the FY2022 vs the FY2023 budget to address the weed mapping and treatment.

### *Approval of Article 2 and Article 3 from the 2021 Annual Meeting Warrant*

At a meeting of the Management Committee of the Cedar Meadow Lake Watershed District (the "District"), duly called and held on December 9, 2021, a quorum of said Committee being present and voting throughout, the following Order of Taking was adopted: WHEREAS, by votes under Article 2 and Article 3 of the District Meeting held on May 20, 2021 and in accordance with Section 3(f) of Chapter 268 of the Acts of 1993 and M.G.L. c. 79, the District, acting by and through Management Committee, is authorized to take by eminent domain parcels of real property as may be necessary for lake rehabilitation, enhancement, maintenance, and preservation purposes. See Exhibit A attached to the meeting minutes.

### *District Clerk Successor*

Each committee member should think about who might be a good District Clerk for the 2022 - 2023 year. Mr and Mrs Spratt were approached about the position, and Mr. Spratt is interested to hear from about the role of the District Clerk.

### **Executive Session**

The meeting was not recessed to go into executive session.

### **Next Meeting**

The next regularly scheduled meeting of the Management Committee was scheduled for 7:30 P.M. on Thursday, January 13, 2021 by Zoom Meeting.

### **Adjournment**

A motion was made, seconded and voted unanimously to adjourn the meeting. The meeting adjourned at 9:30 P.M.

A True Copy Attest:

Michele M. Cospers, District Clerk

**Cedar Meadow Lake Watershed District  
Memorandum**

**Date:** December 9, 2021  
**Subject:** District Communications  
**To:** Management Committee  
**From:** District Clerk

District Clerk Michele Cospers reported the following communications for the period of October 15, 2021 to December 9. This memorandum will be attached to the December 9, 2021 Management Committee Meeting minutes:

10/14 Better payoff notification by Ray Gaulin was received

10/24 Mr. O'Coin is meeting with the auditor Dan Hayes on 11/2

10/26 Received Task Order from ESS Group for potential weed treatment in the Spring

10/31 Lower gate valve was opened 100%

11/3 65 Lake View Drive was listed for sale (Darlene Eager)

11/9 Upper channel was opened 100% and lower gate valve was closed 100%. Lake level below spillway by 2 inches

12/8 Summary of conversation with Karen Shea between the District Clerk, Council at Mirick O'Connell and Tommy Lee regarding legal notices mailed.

12/8 Steps and signatures need after vote at the Dec 9 meeting to start the process of taking the land below the dam and the parcel north of the Rawson St Bridge.

12/8 Email regarding the checks that need to be written to go along with the letters for the taking.

12/6 Agenda for 12/9 meeting posted at the Town Hall