

**Cedar Meadow Lake Watershed District
Minutes of Management Committee Meeting
November 19, 2015**

The meeting commenced at 7:40 P.M. at the Leicester Town Hall in Meeting Room #3.

In attendance: Tommy Lee, District Chairman
Thomas Forsberg, District Vice-Chairman
Paul Dufresne
Michele Cosper, Clerk
Terence O'Coin, Treasurer

Minutes of Previous Meetings

The previously distributed minutes of the October 15, 2015 Management Committee Meeting were offered for approval. A motion was made, seconded, and voted unanimously to accept the Minutes.

Clerk's Report

See attached memorandum dated November 19, 2015 for Clerk's report of communications for the period 10/16/15 through 11/19/15.

Treasurer's Report

A Treasurer's Report dated 11/19/15 showed that the District had \$272,550.55 on deposit in the Spencer Savings Bank. Of this amount, \$235,568.36 was deposited in the money market account containing betterment payments. Of the remained, \$35,857.90 was in a general funds checking account, and \$1,124.29 was in the stabilization account. This report showed no deposits to the general checking account. This report showed three payments with the general checking account: (1) a payment of \$125.00 to Sunshine Landscaping; (2) a payment of \$3,800 to Mirick O'Connell for legal retainer; and (3) a payment of \$182.22 to ESS Group. In the Betterment Money Market account, a deposit of \$14,379.59 from betterment collections and interest payment of \$80.45 were shown on the 11/19/15 report. The report shows no activity in the Stabilization Account. Mr. O'Coin requested and was granted approval for Warrant number 190.

Tax Payment Update (by email dated 11/20/15)

FY15 tax collections were due in Feb & May 2015. Currently 94.4% of the projected tax revenue has been collected; \$37,454.50 has been collected and only \$2251 remains uncollected. Of 92 proprietors owning taxes to the District, 82 have paid in full, 1 has paid half, and 9 have made no payments. Based upon past collections, the District Treasurer stated that the number of proprietors who have not paid is "fairly high."
FY2016 Betterments Update

FY16 Betterment Update (by email dated 11/20/15)

93 proprietors owed betterment payment (Green Mountain Club is included). 13 propreitros have pre-paid, 6 have been paid off in full. So, 74 proprietors are making betterment payments: 3 proprietors have paid in full, 50 proprietors have paid half, and 21 proprietors have paid none. The payment profile is in line with the timing of collections. Of the \$111,672 expected, \$44,165 has been collected, which is about 40%.

FY2015 Audit

Terence O'Coin, District Treasurer, met will the Dan Haynes in early November to begin the audit.

Old Business

Weed Control & Treatment

The lake water as clarified due to declining levels of blue-green algae. ESS Group has not answered the District as to the propensity of the algae returning Summer 2016. No weed treatment is scheduled for 2016.

Lake Level Management Update & Fall Draw Down Extension Approval

The lower gate was opened 100% on October 15, 2015. At the time of the opening, the lake level was down 4 inches. A slow release of the water was remained as specified in our Order of Conditions. On October 18, 2015, the flash boards were removed and the lower gate was closed.

Dam Inspection

The District Chairman is the process of scheduling a meeting at the dam with Lenard Engineering and RH White to start a plan of action & potential quote(s) regarding recommendation for dam maintenance that resulted from the dam inspection. The District has not heard from the Office of Dam Safety regarding the review of the dam inspection report filed by Lenard Engineering.

Dam Crest Fencing & No Trespassing Signage

Mr. Lee contacted the Leicester Highway Department to determine the best to protect newly installed Charles Street Gate from damage this winter. Markers will be placed on the gate poles. Just prior to the first significant snow fall, the gate will be opened to avoid damage from snow plowing.

Executive Session

The meeting was recessed at 8:09 P.M. to go into Executive Session to discuss outstanding litigation in the form of a complaint from Raymond E. Shea, Jr. through the law firm of Army and Lee demanding payment of \$100,000 for flooding land below the dam.

Next Meeting

The next regularly scheduled meeting of the Management Committee was scheduled for 7:30 P.M. on Thursday, January 14, 2016 in Room 3 at the Leicester Town Hall.

Adjournment

A motion was made, seconded and voted unanimously to adjourn the meeting. The meeting adjourned at 8:56 P.M.

A True Copy Attest:

Michele M. Cospers
District Clerk

**Cedar Meadow Lake Watershed District
Memorandum**

Date: November 19, 2015
Subject: District Communications
To: Management Committee
From: District Clerk

District Clerk Michele Cospers reported the following communications for the period of October 15, 2015 to November 19, 2015. This memorandum will be attached to the November 19, 2015 Management Committee Meeting minutes:

10/31 District Treasurer submitted an update to his email address

11/11 District Clerk scheduled 2016 management committee meetings at the Town Hall through the Selectman's Office.

11/12 District Clerk communicated to the District Treasurer regarding (1) a call from Spencer banks, (2) procurement of the LA4 form, and (3) an invoice from Sunshine Landscaping.

11/13 The District was served a summon from Mr. Shea. The summons was sent to Mr. Dawson at Mirick O'Connell. Mr. Dawson replied as to the next steps necessary to respond to the summons.

11/16 District Clerk sent District Treasurer an invoice from ESS Group.