

**Cedar Meadow Lake Watershed District  
Minutes of Management Committee Meeting  
April 11, 2019**

The meeting commenced at 7:45 P.M. at the Leicester Town Hall in Meeting Room #2.

In attendance: Tommy Lee, District Chairman  
Brian Waterman (arrived at 8:05 pm)

Michele Cospers, District Clerk  
Ed Rose, District Proprietor

**Minutes of Previous Meetings**

The previously distributed minutes of the March 14, 2019 Management Committee Meetings were offered for approval. A motion was made, seconded, and voted unanimously to accept the Minutes.

**Clerk's Report**

See attached memorandum dated April 11, 2019 for Clerk's report of communications for the period March 15, 2019 through April 11, 2019.

**Treasurer's Report**

A Treasurer's Report dated 4/11/19 showed that the District had \$593,393.53 on deposit at Cornerstone Bank. Of this amount, \$484,928.35 was deposited in the money market account containing betterment payments. The report shows one deposit of \$2,739.94 from betterment collections, and one interest deposit in the amount of \$210.61. Of the remained, \$93,465.18 was in a general funds checking account. The report shows one deposit of \$13,528.31 from tax receipts, one payment of \$6,000.00 to Liberty Construction for gatehouse repairs and tree trimming, and one transfer of \$15,000 from the general account into the newly created Dam Stabilization Account as per the approved FY2019 budget. \$1,125.42 was in the stabilization account. \$15,000 is in the dam stabilization account. Mr. O'Coin requested and was granted approval for Warrant 218.

*FY2019 Tax Payment Update*

92 proprietors pay tax to the District. 20 proprietors have paid in full (\$4,813.62 / 22 %), and 52 proprietors have paid half (\$8,708.59 / 56%). 20 proprietors have not paid (22%). Therefore, 45% of tax payments have been collected. Payments are due in February and May, so this collection profile is inline with past years.

*FY2019 Betterments Update*

Payments were due in the Fall of 2018. There were a couple additional payments received. 93 proprietors were assessed betterments by the District. 13 proprietors opted to prepay; 13 betterments were paid off due to early payoff or home sale; and 1 proprietor completed all payments on schedule. Therefore, 65 proprietors are still making betterment payments. 59 proprietors have paid in full (\$85,371.69 / 90.8 %), and 1 proprietor has paid half (\$738.75 / 1.5%). Therefore, 92.3 % of betterment payments have been collected. 5 proprietors have paid none, which reflects 7.7% of the betterment payments expected. This payment profile is slightly high in comparison with past years.

The free cash was certified by the MADOR.

**Old Business**

*Lake Clarity & Level Management Update*

The drawdown commenced on October 21, 2018 following the District's OOC from the MADEP. On February 7, 2018, 6 inches of water still remains in the upper channel. Throughout the winter, the water level never

dropped below 8". When the flash boards were installed on March 31, there was 12" of water in the upper channel. The lake is currently filling as directed by the the OOC.

### *Dam Repairs and Maintenance*

The District Management Committee hired Liberty Construction to (1) trim the brush to the District's property line that is overhanging the dam and dam crest, (2) repair the crack in one of the gate house walls, and (3) rebuilding the flash boards. This work was completed last month. The District is still working to have the the cap stones replaced and small holes filled.

Mr. Lee has also been in contact with Mike Saunders regarding the removal of the siphons from the crest of the dam and removal of the old floats and signage from Phil Stiles property that was used at the Rawson Street Bridge.

Emergency Action Plan is due in December 2019. Mr. Richard Johnston is helping the District to get this plan submitted with the help of Lenard Engineering.

The District Clerk will reach out to Sunshine Landscaping regarding the cost to mow the dam crest.

### **New Business**

#### *Annual Meeting Preparation*

The date for the Annual Meeting has been set for May 16, 2019 at 7:30 pm. The Clerk sent out a March 2019 Newsletter / Save the Date. The signed warrant was sent out to all District Proprietors on the week of April 22. The FY2020 budget was reviewed and feedback with be sent to Mr. O'Coin.

#### *Renewal of Order of Conditions DEP File #: 197-0579 & 197-0584*

The District is working towards a renewal of OOC 197-0584. A request for extension was filed with Leicester Conservation Commission on April 8, 2019.

### **Executive Session**

The meeting was not recessed to go into an executive session.

### **Next Meeting**

The next regularly scheduled meeting of the Management Committee was scheduled for 7:30 P.M. on Thursday, May 9, 2019 in Room 2 at the Leicester Town Hall.

### **Adjournment**

A motion was made, seconded and voted unanimously to adjourn the meeting. The meeting adjourned at 8:50 P.M.

A True Copy Attest:

Michele M. Cospers, District Clerk

**Cedar Meadow Lake Watershed District  
Memorandum**

**Date:** April 11, 2019  
**Subject:** District Communications  
**To:** Management Committee  
**From:** District Clerk

District Clerk Michele Cospers reported the following communications for the period of March 14, 2019 to April 11, 2019. This memorandum will be attached to the April 11, 2019 Management Committee Meeting minutes:

3/18 Free Cash Approved by MA DOR

3/25 Update on the Tree cutting and Gate house maintenance

3/31 Flash boarders were installed. Lake is refilling as given by our OOC. Update on the Tree cutting and Gate house maintenance

4/7 Update on betterment and Tax payments

4/9 Delivered Letter to Leicester Conservation Commission requesting renewal of OOC.