

**Cedar Meadow Lake Watershed District
Minutes of Management Committee Meeting
March 11, 2021**

The meeting commenced at 7:37 PM on Zoom Conference Call (Meeting ID: 847 867 563; PW: 126054)

In attendance: Tommy Lee, District Chairman
Brian Waterman, District Vice-Chairman
Rich Carr, Member
Terry O'Coin, District Treasurer
Michele Cospers, District Clerk

Minutes of Previous Meetings

The previously distributed minutes of the January 14, 2021 were offered for approval. A motion was made, seconded, and voted unanimously to accept the Minutes.

Clerk's Report

See attached memorandum dated March 11, 2021 for Clerk's report of communications for the period of January 15, 2021 to March 11, 2021.

Treasurer's Report

A Treasurer's Report dated 3/11/21 showed that the District had \$736,610.39 on deposit at Cornerstone Bank. Of this amount, \$623,968.89 was deposited in the money market account containing betterment payments. The report shows four deposits of \$191.52, \$20,456.19, \$10,172.90, and \$10,743.58 (from one betterment payoffs and betterment receipts) and two interest payment of \$159.65 and 144.79. The general funds checking account contains \$80,823.32. The reports shows three deposits of \$1,014.72, \$5,148.11, and \$1,906.61 from tax receipts. The reports shows four payments of (1) \$63.51 for our website domain, (2) \$2,500 for the District Audit, and (3) \$2,450 and (4) \$3,950.00 for appraisals. The dam stabilization account contains \$30,650.30. The report shows two interest deposits of \$12.14 and \$11.72. \$1,167.88 was in the stabilization account. Mr. O'Coin requested and was granted approval for Warrant 233.

FY2021 Tax Payment Update

92 proprietors pay tax to the District. 2 proprietors have paid in full (\$381.71 / 1 %), and 87 proprietors have paid half (\$15,540.78 / 97 %). 3 proprietors have not paid (502.97 / 2%). Therefore, ~55% of tax payments have been collected. Payments are due in February and May, so this collection profile is inline with past years.

FY2021 Betterments Update

Payments were due in the Fall of 2010. 93 proprietors were assessed betterments by the District. 13 proprietors opted to prepay; 17 betterments were paid off due to early payoff or home sale; and 1 proprietor completed all payments on schedule. Therefore, 62 proprietors are still making betterment payments. 57 proprietors have paid in full (\$80,144.25, 96.6%), and 2 proprietors have paid half (\$1,221.90 / 1.6%). Therefore, 96.6 % of betterment payments have been collected. 3 proprietor has paid none, which reflects 1.8% of the betterment payments expected. This payment profile is better than past years.

Audit

Mr. O'Coin will contact the District's auditor to determine where the completion of the audit stands.

Free Cash Certification

The certification of free cash is still in process.

Old Business

Lake Clarity & Level Management Update

The lake surface remains frozen. Based on current temperatures and predicted weather, ice out is predicted to be in early April. The thickness of ice appears to be variable and possibly thin in some areas of the lake.

Dam Maintenance

The dam crest has been mowed, but the trimming needs to be done more completely. The District will possibly look into finding a new landscaper to mow and trim around the dam. The District will get quotes for mowing the dam closer to Spring. Jack Kennedy will give us a quote, and reports that he carries insurance.

A leak was heard and noted in early October 2020. After analysis by Lenard Engineering, it was concluded that the leak is confined to the cap, and it is the same leak that we have noted previously. His suggestion is to leave the leak alone for now since it is not on the face of the dam. The leaking and dripping noise has also disappeared as the water was drawn down giving further evidence that the leak is from the top of the spillway. Since it is the concrete cap where the leak is located, the leak is not detrimental to the structure of the dam. The leak will need to be addressed, but it is not an immediate concern. Mr. Lee will ask Lenard about remediation items to do to keep the dam in good condition; such as packing voids with dirt and planting grass in the Spring.

Spring Newsletter

The Spring 2021 Newsletter / Save-the-Date will be sent at the end of the month. The District is planning to mail everyone a copy of glossy leaflet on the Water Chestnut and nutrient lowering topics along with Annual Meeting warrant. Rich will prepare language about lake nutrient lowering, and Brian will put together information regarding water chestnut recognition, removal and disposal.

New Business

Annual Meeting Preparation

A date of Thursday, May 20, 2021 at 7:30 pm was picked as the date and time for the annual meeting. The meeting will be held via Zoom due to COVID-19 gathering restrictions.

Documents will be prepared to go over at the April monthly meeting.

Executive Session

The meeting was recessed to go into executive session at 8:22 pm

Next Meeting

The next regularly scheduled meeting of the Management Committee was scheduled for 7:30 P.M. on Thursday, April 8, 2021 by Zoom Meeting.

Adjournment

A motion was made, seconded and voted unanimously to adjourn the meeting. The meeting adjourned at 8:33 P.M.

A True Copy Attest:

Michele M. Cospers, District Clerk

**Cedar Meadow Lake Watershed District
Memorandum**

Date: March 11, 2021
Subject: District Communications
To: Management Committee
From: District Clerk

District Clerk Michele Cospers reported the following communications for the period of January 15, 2021 to March 11, 2021. This memorandum will be attached to the March 11, 2021 Management Committee Meeting minutes:

- 2/3 Request for Information on Public Access to CML - No public access ramp available
- 2/17 Financial Reports for Auditor were received
- 2/23 Betterment Payoff from 2 Lakeshore Drive (Carr)
- 3/8 Update in Contact Person at ESS Group Received
- 3/8 Sent agenda to the Town of Leicester for posting
- 3/11 Update on Free Cash Certification Process