

**Cedar Meadow Lake Watershed District
Minutes of Management Committee Meeting
October 11, 2018**

The meeting commenced at 7:33 P.M. at the Leicester Town Hall in Meeting Room #2.

In attendance: Tommy Lee, District Chairman
Brian Waterman
Terence O'Coin, Treasurer
Michele Cospers, District Clerk

Minutes of Previous Meetings

The previously distributed minutes of the September 13, 2018 Management Committee Meetings were offered for approval. A motion was made, seconded, and voted unanimously to accept the Minutes.

Clerk's Report

See attached memorandum dated October 11, 2018 for Clerk's report of communications for the period September 14, 2018 through October 11, 2018.

Treasurer's Report

A Treasurer's Report dated 10/11/18 showed that the District had \$505,427.50 on deposit in the Spencer Savings Bank. Of this amount, \$396,834.32 was deposited in the money market account containing betterment payments. The report shows one interest deposit in the amount of \$167.36. Of the remained, \$107,467.55 was in a general funds checking account. The report shows one payment for (1) \$51.21 to the District Clerk for the reimbursement of the Legal Notice in the T&G. \$1,125.42 was in the stabilization account. Mr. O'Coin requested and was granted approval for Warrant 213.

FY2018 Tax Payment Update

92 proprietors pay tax to the District. 70 proprietors have paid in full (\$34,842.72 / 76 %), and 14 proprietors have paid half (\$3,525.84 / 15%). Therefore, 91 % of tax payments have been collected. 8 proprietors have paid none. Payments were in February and May, so this collection profile is inline with past years.

FY2018 Betterments Update

There were no further collections this month. 93 proprietors were assessed betterments by the District. 13 proprietors opted to prepay and 11 betterments have been paid off in full. Therefore, 69 proprietors are still making betterment payments. 60 proprietors have paid in full (\$93,142.93 / 87 %), and 3 proprietors have paid half (2,157.11 / 4.3%). Therefore, 91 % of betterment payments have been collected. 6 proprietors have paid none, which reflects 9% of the betterment payments expected. This payment profile is slightly high in comparison with past years.

FY2018 Audit

Mr. O'Coin is meeting with Auditor Dan Haynes to give him the District books on October, 29, 2018.

Old Business

Lake Clarity & Level Management Update

The water stayed clear and algae was visibly detected in the lake. The Fall drawdown will commence in mid-October following the District's OOC from the MADEP.

Dam Repairs and Maintenance

The District Management Committee is interested in having (1) the cap stones replaced and small holes filled, (2) trimming brush to the District's property line that is overhanging the dam and dam crest, (3) repairing the crack in one of the gate house walls, and (4) rebuilding the flash boards. The work would then be inspected by the Office of Dam Safety. Mr. Lee has been in contact with Daniel Craig of Liberty Construction.

Liberty Construction also provided the District with a quote for the repair and painting of the gate house. The crack in the gate will be repaired along with painting the exterior. Liberty Construction also provide the District with a quote to trim the brush at the dam to the vertical property line. The District accepted these proposals and quotes.

Mr. Lee has also been in contact with Mike Saunders regarding the removal of the siphons from the crest of the dam and removal of the old floats and signage from Phil Stiles property that was used at the Rawson Street Bridge.

Rawson Street Bridge Project

The Rawson Street Bridge is nearly finished. The District will need to be mindful of access to the lake from the Rawson street bridge. Buoys, floats and no trespassing / no fishing signage might be necessary.

USDA Compliance Review

Mr. O'Coin submitted all documentation and forms that were requested by the USDA for our compliance review. Mr. O'Coin left messages for the USDA, and we are awaiting a return call in regards to the review.

Tax Classification Hearing

The District Clerk submitted a public notice to the Worcester Telegram and Gazette regarding the tax classification hearing to be published on October 22, 2108. The hearing will take place on November 8, 2018.

Executive Session

The meeting was recessed to go into an executive session at 8:15 pm.

Next Meeting

The next regularly scheduled meeting of the Management Committee was scheduled for 7:30 P.M. on Thursday, November 8, 2018 in Room 2 at the Leicester Town Hall.

Adjournment

A motion was made, seconded and voted unanimously to adjourn the meeting. The meeting adjourned at 8:16 P.M.

A True Copy Attest:

Michele M. Cospers
District Clerk

**Cedar Meadow Lake Watershed District
Memorandum**

Date: October 11, 2018
Subject: District Communications
To: Management Committee
From: District Clerk

District Clerk Michele Cospers reported the following communications for the period of September 14, 2018 to October 11, 2018. This memorandum will be attached to the October 11, 2018 Management Committee Meeting minutes:

9/17 The District Clerk called relator Laurie Stanikmas regarding 9 Stone Ridge Rd and deeded access to Cedar Meadow Lake at the request of the Town of Leicester Assessor's Office.

9/19 The Fall 2018 Newsletter was sent to the District Proprietors

9/21-9/25 Email exchange regarding a meeting with MADOT in regards to paving and the additions of speed bumps on either side of the Rawson Street Bridge

9/26 Email exchange with Mr. O'Coin regarding the tax classification hearing

9/27 Notification to abutters received from Finley Engineering in regards to 6 Lake Shore Drive (Mr. & Mrs. Terence O'Coin)

9/29 Submission and confirmation of public hearing legal notice to the Worcester Telegram and Gazette