

**Cedar Meadow Lake Watershed District  
Minutes of Management Committee Meeting  
June 13, 2019**

The meeting commenced at 7:35 P.M. at the Leicester Town Hall in Meeting Room #2.

In attendance: Tommy Lee, District Chairman  
Brian Waterman, District Vice Chairman  
Ed Rose, Management Committee  
Terry O'Coin, District Treasurer  
Michele Cospers, District Clerk

**Minutes of Previous Meetings**

The previously distributed minutes of the May 9, 2019 Management Committee Meetings were offered for approval. A motion was made, seconded, and voted unanimously to accept the Minutes.

**Clerk's Report**

See attached memorandum dated June 13, 2019 for Clerk's report of communications for the period May 10, 2019 through June 13, 2019.

**Treasurer's Report**

A Treasurer's Report dated 6/13/19 showed that the District had \$606,433.27 on deposit at Cornerstone Bank. Of this amount, \$493,221.15 was deposited in the money market account containing betterment payments. The report shows one deposit of \$139.48 from betterment collections, and one interest deposit in the amount of \$229.87. The general funds checking account contains \$97,040.67. The report shows one deposit of \$561.00 from tax receipts, and one payments of \$35.13 for Treasurer's expenses. The dam stabilization account contains \$15,046.03. The report shows one interest deposit of \$25.48. \$1,125.42 was in the stabilization account. Mr. O'Coin requested and was granted approval for Warrant 220.

*FY2019 Tax Payment Update*

92 proprietors pay tax to the District. 20 proprietors have paid in full (\$4,813.62 / 22 %), and 52 proprietors have paid half (\$8,708.59 / 56%). 20 proprietors have not paid (22%). Therefore, 45% of tax payments have been collected. Payments are due in February and May, so this collection profile is inline with past years.

*FY2019 Betterments Update*

Payments were due in the Fall of 2018. There were a couple additional payments received. 93 proprietors were assessed betterments by the District. 13 proprietors opted to prepay; 14 betterments were paid off due to early payoff or home sale; and 1 proprietor completed all payments on schedule. Therefore, 65 proprietors are still making betterment payments. 60 proprietors have paid in full (\$88,792.71 / 92.3 %), and 1 proprietor has paid half (\$738.75 / 1.5%). Therefore, 93.8 % of betterment payments have been collected. 4 proprietors have paid none, which reflects 6.2% of the betterment payments expected. This payment profile is in-line with past years.

**Old Business**

*Lake Clarity & Level Management Update*

Throughout the winter, the water level never dropped below 8". When the flash boards were installed on March 31, there was 12" of water in the upper channel. The lake is currently is currently at exactly full at 0".

### *Dam Repairs and Maintenance*

The District Management Committee has noted the roof of the gate house is leaking and will need to be repaired. The roof is not overhanging the exterior walls and allowing moisture to enter the gate house. The District is working to get a quote for fixing the gatehouse roof. The District is also still working to have the the cap stones replaced and small holes filled.

Mr. Lee has also been in contact with Mike Saunders regarding the removal of the siphons from the crest of the dam and removal of the old floats and signage from Phil Stiles property that was used at the Rawson Street Bridge.

Emergency Action Plan is due in December 2019. Mr. Richard Johnston is helping the District to get this plan submitted with the help of Lenard Engineering.

### *Renewal of Order of Conditions DEP File #: 197-0579 & 197-0584*

The District is working towards a renewal of OOC 197-0584. A request for extension was filed with Leicester Conservation Commission on April 8, 2019 and denied by Leicester Conservation Commission. The District will work with Mr. Richard Johnston to file a new application for the Fall 2019 Drawdown.

### *Rawson Street Bridge*

The District will work with Proprietor Phil Stiles to install buoys and signage to deter any fishing or boat launching from the Rawson Street Bridge area.

### **New Business**

### **Executive Session**

The meeting was not recessed to go into an executive session.

### **Next Meeting**

The next regularly scheduled meeting of the Management Committee was scheduled for 7:30 P.M. on Thursday, August 8, 2019 in Room 2 at the Leicester Town Hall.

### **Adjournment**

A motion was made, seconded and voted unanimously to adjourn the meeting. The meeting adjourned at 7:58 P.M.

A True Copy Attest:

Michele M. Cospers, District Clerk

**Cedar Meadow Lake Watershed District  
Memorandum**

**Date:** June 13, 2019  
**Subject:** District Communications  
**To:** Management Committee  
**From:** District Clerk

District Clerk Michele Cospers reported the following communications for the period of May 10, 2019 to June 13, 2019. This memorandum will be attached to the June 13, 2019 Management Committee Meeting minutes:

- 5/13 Email exchange with Town of Leicester Tax Collector regarding proprietors who owe back taxes & betterment payments to the District.
- 5/15 Last Budget Review before Annual Meeting
- 5/20 Audit was sent to USDA
- 5/30 Email exchange with Proprietor Mark Hobson regarding signs at Charles Street side of dam
- 6/6 Agenda sent to Town of Leicester Clerk's office for monthly meeting posting