

**Cedar Meadow Lake Watershed District
Minutes of Management Committee Meeting
September 13, 2018**

The meeting commenced at 7:33 P.M. at the Leicester Town Hall in Meeting Room #2.

In attendance: Tommy Lee, District Chairman
Thomas Forsberg, District Vice-Chairman
Terence O'Coin, Treasurer
Michele Cospers, District Clerk

Minutes of Previous Meetings

The previously distributed minutes of the July 12, 2018 Management Committee Meetings were offered for approval. A motion was made, seconded, and voted unanimously to accept the Minutes.

Clerk's Report

See attached memorandum dated September 13, 2018 for Clerk's report of communications for the period July 12, 2018 through September 13, 2018.

Treasurer's Report

A Treasurer's Report dated 9/13/18 showed that the District had \$505,311.45 on deposit in the Spencer Savings Bank. Of this amount, \$396,666.96 was deposited in the money market account containing betterment payments. The report shows over-collection of \$917.56, a deposit of \$14,849.61 from a payoff, and two interest deposits in the amounts of \$184.44 and \$184.79. Of the remained, \$107,519.07 was in a general funds checking account. The report shows two deposits from tax receipts of \$7462.65 and \$1055.87, and two payments for (1) \$812.00 to ESS Group for the weed survey and (2) \$5,138.00 to Braley & Wellington for the insurance premium. \$1,125.42 was in the stabilization account. Mr. O'Coin requested and was granted approval for Warrant 213.

FY2018 Tax Payment Update

92 proprietors pay tax to the District. 70 proprietors have paid in full (\$34,842.72 / 76 %), and 14 proprietors have paid half (\$3,525.84 / 15%). Therefore, 91 % of tax payments have been collected. 8 proprietors have paid none. Payments were in February and May, so this collection profile is inline with past years.

FY2018 Betterments Update

There were no further collections this month. 93 proprietors were assessed betterments by the District. 13 proprietors opted to prepay and 11 betterments have been paid off in full. Therefore, 69 proprietors are still making betterment payments. 60 proprietors have paid in full (\$93,142.93 / 87 %), and 3 proprietors have paid half (2,157.11 / 4.3%). Therefore, 91 % of betterment payments have been collected. 6 proprietors have paid none, which reflects 9% of the betterment payments expected. This payment profile is slightly high in comparison with past years.

Old Business

Weed Control & Treatment

The lake was surveyed for plant growth in Spring 2018. The unofficial results are good in regards to plant growth. The water testing results found low levels of algae in the water along with high amount of pollen. ESS Group advised the District to watch for signs of clarity decline and to notify them if we observe algae growth in the water. The water continues to remain very clear.

ESS group submitted a request for an extension of the OCC for the Cedar Meadow Lake Aquatic Plant Management Program (DEP File Number 197-0579) to the Leicester Conservation Commission. Our request for an extension was granted.

Lake Level Management Update

On April 12, 2018, the lake was full and water continued to go over the spillway for the majority of the summer. The water stayed clear and algae was visibly detected in the lake. The Fall drawdown will commence in October following the District's OOC from the MADEP.

Dam Repairs and Maintenance

The District Management Committee is interested in having (1) the cap stones replaced and small holes filled, (2) trimming brush to the District's property line that is overhanging the dam and dam crest, (3) repairing the crack in one of the gate house walls, and (4) rebuilding the flash boards. The work would then be inspected by the Office of Dam Safety. Mr. Lee has been in contact with Daniel Craig of Liberty Construction.

Morrison Fence installed of heavy fabric in the current fencing around the gate house, fixed the hardware and hinges, and installed signage.

Mr. Lee has also been in contact with Mike Saunders regarding the removal of the siphons from the crest of the dam and removal of the old floats and signage from Phil Stiles property that was used at the Rawson Street Bridge.

Liability Insurance

The District receive notice the liability policy will not renew because of the insurer's corporate underwriting policy. The District contacted our current agent, who found a replacement policy. The District paid the premium on September 13, 2018.

Rawson Street Bridge Project

In May 2018, the District reported seeing large amount of silt flowing into the lake. A note was sent to the Leicester Conservation Commission. No further issues have noted or brought to the attention of the District Management Committee by the District Proprietors.

USDA Compliance Review

Mr. O'Coin submitted all documentation and forms that were requested by the USDA for our compliance review. Mr. O'Coin left messages for the USDA, and we are awaiting a return call in regards to the review.

New Business

Tax Classification Hearing

The District Clerk will submit a public notice to the Worcester Telegram and Gazette regarding the tax classification hearing.

Fall Newsletter

The Fall newsletter will be sent by the ASAP. The draft newsletter will be edited to include the repairs completed at the dam crest.

Executive Session

The meeting was recessed to go into an executive session at 7:56 pm.

Next Meeting

The next regularly scheduled meeting of the Management Committee was scheduled for 7:30 P.M. on Thursday, October 11, 2018 in Room 2 at the Leicester Town Hall.

Adjournment

A motion was made, seconded and voted unanimously to adjourn the meeting. The meeting adjourned at 8:04 P.M.

A True Copy Attest:

Michele M. Cospers
District Clerk

**Cedar Meadow Lake Watershed District
Memorandum**

Date: September 13, 2018
Subject: District Communications
To: Management Committee
From: District Clerk

District Clerk Michele Cospers reported the following communications for the period of July 13, 2018 to September 13, 2018. This memorandum will be attached to the September 13, 2018 Management Committee Meeting minutes:

7/13 Email exchange with Proprietor Mark Hobson

7/27 The District Clerk was copied on a correspondence between Carmen Rameriz and Mr. & Mrs. Stile regarding beach erosion from the Rawson Street Bridge Project.

8/8 27 Rawson Dr. was sold by David & Amanda Sheehan to Elena A. Skoromnik, \$280,000. The betterment was transferred to the new owner.

8/21 Email exchange with Mr. Richard Johnston regarding 339 Rawson Drive

8/26 Welcome letter sent to Elena A. Skoromnik, new owner of 27 Rawson Drive

9/7 Email from Mr. Forsberg that signs installed at the dam

9/8 Email from Mr. Lee informing that a replacement insurance policy was found & then that the Insurance policy was renewed after each member reviewed. Insurance Policy filed as R101-0918-8

9/10 Mr. Stiles sent an update regarding Rawson Street Bridge Project