

**Cedar Meadow Lake Watershed District
Minutes of Management Committee Meeting
January 14, 2021**

The meeting commenced at 7:32 PM on Zoom Conference Call (Meeting ID: 847 867 563; PW: 126054)

In attendance: Tommy Lee, District Chairman
Brian Waterman, District Vice-Chairman
Rich Carr, Member
Terry O'Coin, District Treasurer
Michele Cospers, District Clerk

Minutes of Previous Meetings

The previously distributed minutes of the November 12, 2020 were offered for approval. A motion was made, seconded, and voted unanimously to accept the Minutes.

Clerk's Report

See attached memorandum dated January 14, 2021 for Clerk's report of communications for the period of November 13, 2020 to January 14, 2021.

Treasurer's Report

A Treasurer's Report dated 1/14/21 showed that the District had \$687,612.17 on deposit at Cornerstone Bank. Of this amount, \$574,100.46 was deposited in the money market account containing betterment payments. The report shows two deposits of \$988.61 and \$13,696.58 (from one betterment payoffs and betterment receipts) and two interest payment of \$165.51 and 169.88. The general funds checking account contains \$81,717.39. The reports shows one deposit of \$110.11 from tax receipts. The reports shows three payments of (1) \$1520.00 for legal fees to Mirick O'Connell, (2) \$431.64 for the website domain renewal and (3) \$6714.00 for dam gate valve repairs to R.H. White. The dam stabilization account contains \$30,600.57. The report shows two interest deposits of \$12.93 and \$12.94. \$1,167.88 was in the stabilization account. The report shows two interest deposits of \$19.57 and \$22.89. Mr. O'Coin requested and was granted approval for Warrant 232.

FY2021 Tax Payment Update

No update this month.

FY2020 Betterments Update

No update this month.

Audit

Mr. O'Coin will contact the District's auditor to determine where the completion of the audit stands.

Old Business

Lake Clarity & Level Management Update

Due to the melting of the snow, the lake level did rise. The lake surface remain unfrozen in various areas due to the flow of the water in and our of the lake. The thickness of ice appears to be variable and quite possibly still dangerously thin in some areas of the lake.

Dam Maintenance

The dam crest has been mowed, but the trimming needs to be done more completely. The District will possibly look into finding a new landscaper to mow and trim around the dam. The District will get quotes for mowing the dam closer to Spring. Jack Kennedy will give us a quote, and reports that he carries insurance.

A leak was heard and noted in early October 2020. After analysis by Lenard Engineering, it was concluded that the leak is confined to the cap, and it the same leak that we have noted previously. His suggestion is to the leave the leak alone for now since it not on the face of the dam. The leaking and dripping noise has also disappeared as the water was drawn down giving further evidence that the leak is from the top of the spillway. Since it is the concrete cap where the leak is located, the leak is not detrimental to the structure of the dam. The leak will needs to be addressed, but it is not an immediate concerns. Mr Lee will ask Lenard about remediation items to do to keep the dam in good condition; such as packing voids with dirt and planting grass in the Spring.

New Business

Spring Newsletter

The District is planning to mail everyone a copy of glossy leaflet on the Water Chestnut and nutrient lowering topics along with the Spring 2021 Newsletter / Save-the-Date. Tommy will reach out to ESS Group on this information.

Executive Session

The meeting was recessed to go into executive session at 7:54 pm

Next Meeting

The next regularly scheduled meeting of the Management Committee was scheduled for 7:30 P.M. on Thursday, February 11, 2021 by Zoom Meeting.

Adjournment

A motion was made, seconded and voted unanimously to adjourn the meeting. The meeting adjourned at 8:00 P.M.

A True Copy Attest:

Michele M. Cospers, District Clerk

**Cedar Meadow Lake Watershed District
Memorandum**

Date: January 14, 2021
Subject: District Communications
To: Management Committee
From: District Clerk

District Clerk Michele Cospet reported the following communications for the period of November 13, 2020 to January 14, 2021. This memorandum will be attached to the January 14, 2021 Management Committee Meeting minutes:

- 11/13 Two more betterment payoffs were received (29 Rawson Dr & 65 Fairview Dr)
- 12/8 District Treasurer obtained LA4 from Town of Leicester Assessor's Office by email
- 12/21 District Forms for Tax Rate Approval were submitted
- 12/22 District Tax Rate was Accepted by MA DOR
- 1/10 Sent agenda to Town Office for posting