

**Cedar Meadow Lake Watershed District  
Minutes of Management Committee Meeting  
June 14, 2018**

The meeting commenced at 7:40 P.M. at the Leicester Town Hall in Meeting Room #2.

In attendance: Thomas Forsberg, District Vice-Chairman  
Brian Waterman  
Terence O'Coin, Treasurer  
Michele Cosper, District Clerk

**Minutes of Previous Meetings**

The previously distributed minutes of the April 12, 2018 & May 24, 2018 Management Committee Meetings were offered for approval. A motion was made, seconded, and voted unanimously to accept the Minutes.

**Clerk's Report**

See attached memorandum dated June 14, 2018 for Clerk's report of communications for the period 4/12/18 through 6/14/18.

**Treasurer's Report**

A Treasurer's Report dated 6/14/18 showed that the District had \$570,676.27 on deposit in the Spencer Savings Bank. Of this amount, \$382,924.83 was deposited in the money market account containing betterment payments. The report shows one transfer of \$79,961.50 to the checking account for payment to the USDA for the betterment loan payment; there was also one interest deposit in the amount of \$215.66. Of the remained, \$186,717.02 was in a general funds checking account. The report shows one deposit of \$7,476.94 from tax receipts and one transfer of 79,961.50 from the betterment account for payment to the USDA. The report shows no payments. \$1,125.42 was in the stabilization account. Mr. O'Coin requested and was granted approval for Warrant 211.

*FY2018 Tax Payment Update*

92 proprietors pay tax to the District. 42 proprietors have paid in full (\$22,168.59 / 46 %), and 38 proprietors have paid half (\$8,737.55 / 41.3%). Therefore, 71 % of tax payments have been collected. 12 proprietors have paid none. Payments were in February and May, so this collection profile is inline with past years.

*FY2018 Betterments Update*

93 proprietors were assessed betterments by the District. 13 proprietors opted to prepay and 11 betterments have been paid off in full. Therefore, 69 proprietors are still making betterment payments. 60 proprietors have paid in full (\$93,142.93 / 87 %), and 3 proprietors have paid half (2,157.11 / 4.3%). Therefore, 91 % of betterment payments have been collected. 6 proprietors have paid none, which reflects 9 % of the betterment payments expected. This payment profile is slightly high in comparison with past years.

**Old Business**

*Weed Control & Treatment*

The lake was surveyed for plant growth in Spring 2018. The unofficial results are good in regards to plant growth. The water testing results found low levels of algae in the water along with high amount of pollen. ESS Group advised the District to watch for signs of clarity decline and to notify them if we observe algae growth in the water.

### *Lake Level Management Update*

The lower gate valve was opened to 100% on October 18, 2017. The flash boards were removed on Sunday, October 29, 2017. The lower gate level was closed on December 26 after having to cut through about 16" of ice. Leaving the lower gate open too long poses a significant risk of ice damage to the lower gate if the water level drops too close 48" below the spillway. On March 28, 2018 the upper channel was closed, and the elevation was at -24 inches. On April 12, 2018, the lake was full. The water continues at the date to go over the spillway.

### *Dam Repairs and Maintenance*

Mr. Lee will contact and set up a meeting with Lenard Engineering to determine a scope of work / work order to address issues cited in the Dam Inspection Report. The District Management Committee is interested in having (1) the cap stones replaced and small holes filled, (2) trimming brush to the District's property line that is overhanging the dam and dam crest, and (3) repairing the crack in one of the gate house walls. Mr. Lee will then contact R.H. White regarding the work to be performed. The work would then be inspected by the Office of Dam Safety.

Mr. Lee is meeting with Morrison Fence to discuss repairing the fence and gate around the dam spillway this weekend. The quote will include installation a No Trespassing Sign Mount and heavy gauge fencing to prevent cutting and damaging.

### *2018 Annual Meeting*

The District's past Clerk, Mr. Richard Johnston, will continue as our moderator. The Warrant was signed and will be sent out by May 1. The budget and action planned were also reviewed. The water monitoring program will be removed from the action plan. If the District needs the water tested, ESS group is available to perform those services.

### **New Business**

#### Liability Insurance

The District receive notice the liability policy will not renew because of the insurer's corporate underwriting policy.

### **Executive Session**

The meeting was not recessed to go into Executive Session.

### **Next Meeting**

The next regularly scheduled meeting of the Management Committee was scheduled for 7:30 P.M. on Thursday, September 13, 2018 in Room 2 at the Leicester Town Hall.

### **Adjournment**

A motion was made, seconded and voted unanimously to adjourn the meeting. The meeting adjourned at 8:46 P.M.

A True Copy Attest:

Michele M. Cospers  
District Clerk

**Cedar Meadow Lake Watershed District  
Memorandum**

**Date:** June 14, 2018  
**Subject:** District Communications  
**To:** Management Committee  
**From:** District Clerk

District Clerk Michele Cosper reported the following communications for the period of April 12, 2018 to June 14, 2018. This memorandum will be attached to the June 14, 2018 Management Committee Meeting minutes:

4/15 16 Lake Shore Drive was listed as for sale

4/20 An electronic notice was sent to proprietors informing of the a lost pontoon boat and raft.

4/25 Mr. Hobson sent a note inquiring about No Trespassing Signage and lake levels.

4/27 Sent email blast regarding lost raft and pontoon boat

4/30 The warrant for the Annual Meeting was sent to District Proprietors by mail.

5/7 Sent relator letter to 16 Lake Shore Drive

5/10 Meeting cancelled due to lack of quorum

5/14 Email exchange between Mr. Lee and ESS group regarding weed map survey

5/21 Email exchanged with Mark Hobson about water quality

5/24 Water quality concerns were brought to the attention of Leicester Conservation Commission

5/29 Mr. Hobson sent an email regarding trespassers on the dam.

5/30 Certificate for Special Permit for 25 Rawson Drive for building a deck

5/31 Email from Mr. Stiles regarding water quality due to the bridge project

6/4 Mr. Forsberg sent a note regarding weed growth along his shoreline

6/12 Leicester ConCom hearing for 33 Fairview Drive on 6/14 - remove dead and damaged trees