

**Cedar Meadow Lake Watershed District  
Minutes of Management Committee Meeting  
March 14, 2019**

The meeting commenced at 7:48 P.M. at the Leicester Town Hall in Meeting Room #2.

In attendance: Tommy Lee, District Chairman  
Brian Waterman (arrived at 8:05 pm)  
Terence O'Coin, Treasurer

Michele Cospers, District Clerk  
Jan Parke, District Proprietor

**Minutes of Previous Meetings**

The previously distributed minutes of the February 7, 2019 Management Committee Meetings were offered for approval. A motion was made, seconded, and voted unanimously to accept the Minutes.

**Clerk's Report**

See attached memorandum dated March 14, 2019 for Clerk's report of communications for the period February 7, 2019 through March 14, 2019.

**Treasurer's Report**

A Treasurer's Report dated 3/14/19 showed that the District had \$584,040.09 on deposit in the Cornerstone Bank. Of this amount, \$481,977.80 was deposited in the money market account containing betterment payments. The report shows one deposit of \$532.46 from betterment payments, and one interest deposit in the amount of \$203.04. Of the remained, \$100,936.87 was in a general funds checking account. The report shows one deposit of \$761.29 from tax receipts (FY18), two payments for \$75.00 & \$200.00 to the District Clerk for reimbursements for recording fee at the MA Registry of Deeds and the hall rental fee for the annual meeting. \$1,125.42 was in the stabilization account. Mr. O'Coin requested and was granted approval for Warrant 216.

*FY2018 Tax Payment Update*

92 proprietors pay tax to the District. 70 proprietors have paid in full (\$34,842.72 / 76 %), and 14 proprietors have paid half (\$3,525.84 / 15%). Therefore, 91 % of tax payments have been collected. 8 proprietors have paid none. Payments were in February and May, so this collection profile is inline with past years.

*FY2018 Betterments Update*

There were no further collections this month. 93 proprietors were assessed betterments by the District. 13 proprietors opted to prepay and 11 betterments have been paid off in full. Therefore, 69 proprietors are still making betterment payments. 60 proprietors have paid in full (\$93,142.93 / 87 %), and 3 proprietors have paid half (2,157.11 / 4.3%). Therefore, 91 % of betterment payments have been collected. 6 proprietors have paid none, which reflects 9% of the betterment payments expected. This payment profile is slightly high in comparison with past years.

**Old Business**

*Lake Clarity & Level Management Update*

The commenced on October 21, 2018 following the District's OOC from the MADEP. On February 7, 2018, 6 inches of water still remains in the upper channel.

*Dam Repairs and Maintenance*

The District Management Committee is interested in having (1) the cap stones replaced and small holes filled, (2) trimming brush to the District's property line that is overhanging the dam and dam crest, (3) repairing the crack in one of the gate house walls, and (4) rebuilding the flash boards. The work would then be inspected by the Office of Dam Safety. Mr. Lee has been in contact with Daniel Craig of Liberty Construction.

Liberty Construction also provided the District with a quote for the repair and painting of the gate house. The crack in the gate will be repaired along with painting the exterior. Liberty Construction also provide the District with a quote to trim the brush at the dam to the vertical property line. The District accepted these proposals and quotes and was hoping to get these repairs completed before winter. Liberty Construction is currently working on completing these projects.

Mr. Lee has also been in contact with Mike Saunders regarding the removal of the siphons from the crest of the dam and removal of the old floats and signage from Phil Stiles property that was used at the Rawson Street Bridge.

Emergency Action Plan is due in December 2019. Mr. Richard Johnston is helping the District to get this plan submitted with the help of Lenard Engineering.

### **New Business**

#### *Annual Meeting Preparation*

The date for the Annual Meeting has been set for May 16, 2019 at 7:30 pm. The Clerk will send out a March 2019 Newsletter / Save the Date with 7-10 days.

#### *Renewal of Order of Conditions DEP File #: 197-0579 & 197-0584*

The District Clerk registered the renewal of OOC 197-0579 with the Registry of Deeds. The District is working towards a renewal of OOC 197-0584.

#### *Leicester Land Trust*

The Leicester Land Trust is looking into working with District Proprietor Matt Poce, about obtaining a conservation restriction. The conservation restriction is only granted if it for the good of the neighborhood. The wetlands on Mr. Poce's property could be acting an filter and nursery to much wildlife that inhabits the areas on or around the lake. Mrs. Janice Parke will keep the District updated on that project.

### **Executive Session**

The meeting was not recessed to go into an executive session.

### **Next Meeting**

The next regularly scheduled meeting of the Management Committee was scheduled for 7:30 P.M. on Thursday, April 11, 2019 in Room 2 at the Leicester Town Hall.

### **Adjournment**

A motion was made, seconded and voted unanimously to adjourn the meeting. The meeting adjourned at 8:36 P.M.

A True Copy Attest:

Michele M. Cospers, District Clerk

**Cedar Meadow Lake Watershed District  
Memorandum**

**Date:** March 14, 2019  
**Subject:** District Communications  
**To:** Management Committee  
**From:** District Clerk

District Clerk Michele Cospers reported the following communications for the period of February 8, 2019 to March 14, 2019. This memorandum will be attached to the March 14, 2019 Management Committee Meeting minutes:

2/15 Mr. O'Coin Updated the website

2/16 Mr. O'Coin reported that Rosie's Nichols check could not be cashed. The District Clerk notified her by phone and apologized again for misplacing it.