

**Cedar Meadow Lake Watershed District
Minutes of Management Committee Meeting
April 8, 2021**

The meeting commenced at 7:37 PM on Zoom Conference Call (Meeting ID: 847 867 563; PW: 126054)

In attendance: Tommy Lee, District Chairman
Brian Waterman, District Vice-Chairman
Rich Carr, Member
Terry O'Coin, District Treasurer
Michele Cospers, District Clerk

Minutes of Previous Meetings

The previously distributed minutes of the April 8, 2021 were offered for approval. A motion was made, seconded, and voted unanimously to accept the Minutes.

Clerk's Report

See attached memorandum dated April 13, 2021 for Clerk's report of communications for the period of March 12, 2021 to April 8, 2021.

Treasurer's Report

A Treasurer's Report dated 4/13/21 showed that the District had \$736,248.50 on deposit at Cornerstone Bank. Of this amount, \$624,136.44 was deposited in the money market account containing betterment payments. The report shows one interest payment of \$167.55. The general funds checking account contains \$80,279.96. The reports shows one deposit of \$105.41 from tax receipts. The reports shows two payments of (1) \$31.27 for stamps and envelopes, and (2) \$617.50 for the legal fees. The dam stabilization account contains \$30,664.12. The report shows one interest deposit of \$13.82. \$1,167.88 was in the stabilization account. Mr. O'Coin requested and was granted approval for Warrant 234.

FY2021 Tax Payment Update

92 proprietors pay tax to the District. 2 proprietors have paid in full (\$381.71 / 1 %), and 87 proprietors have paid half (\$15,540.78 / 97 %). 3 proprietors have not paid (502.97 / 2%). Therefore, ~55% of tax payments have been collected. Payments are due in February and May, so this collection profile is inline with past years.

FY2021 Betterments Update

Payments were due in the Fall of 2020. 93 proprietors were assessed betterments by the District. 13 proprietors opted to prepay; 17 betterments were paid off due to early payoff or home sale; and 1 proprietor completed all payments on schedule. Therefore, 62 proprietors are still making betterment payments. 57 proprietors have paid in full (\$80,144.25, 96.6%), and 2 proprietors have paid half (\$1,221.90 / 1.6%). Therefore, 96.6 % of betterment payments have been collected. 3 proprietor has paid none, which reflects 1.8% of the betterment payments expected. This payment profile is better than past years.

Free Cash Certification

The certification of free cash was completed.

Old Business

Lake Clarity & Level Management Update

The lake surface was cleared of ice in mid-March. The flash board was installed on 3/25. Water was allowed to flow through the dam to mimic Spring brook conditions. Currently, the lake level is up 12". The water appears very clear.

Dam Maintenance

The dam crest has been mowed, but the trimming needs to be done more completely. The District will possibly look into finding a new landscaper to mow and trim around the dam. The District will get quotes for mowing the dam closer to Spring. Jack Kennedy will give us a quote, and reports that he carries insurance.

A leak was heard and noted in early October 2020. After analysis by Lenard Engineering, it was concluded that the leak is confined to the cap, and it is the same leak that we have noted previously. His suggestion is to leave the leak alone for now since it is not on the face of the dam. The leaking and dripping noise has also disappeared as the water was drawn down giving further evidence that the leak is from the top of the spillway. Since it is the concrete cap where the leak is located, the leak is not detrimental to the structure of the dam. The leak will need to be addressed, but it is not an immediate concern. Mr Lee will ask Lenard about remediation items to do to keep the dam in good condition; such as packing voids with dirt and planting grass in the Spring.

Annual Meeting Preparation

A date of Thursday, May 20, 2021 at 7:30 pm was picked as the date and time for the annual meeting. The meeting will be held via Zoom due to COVID-19 gathering restrictions. All documents were reviewed and prepared to be sent in the at the end of April or beginning of May to all proprietors in preparation for the Annual Meeting. Motion assignments were made. The budget was finalized.

New Business

No new business was discussed.

Executive Session

The meeting was not recessed to go into executive session.

Next Meeting

The next regularly scheduled meeting of the Management Committee was scheduled for 8:30 P.M. on Thursday, May 13, 2021 by Zoom Meeting.

Adjournment

A motion was made, seconded and voted unanimously to adjourn the meeting. The meeting adjourned at 8:11 P.M.

A True Copy Attest:

Michele M. Cospers, District Clerk

**Cedar Meadow Lake Watershed District
Memorandum**

Date: April 8, 2021
Subject: District Communications
To: Management Committee
From: District Clerk

District Clerk Michele Cospers reported the following communications for the period of March 11, 2021 to April 8. This memorandum will be attached to the April 8, 2021 Management Committee Meeting minutes:

- 3/12 Water Chestnut and Water Fowl Fliers were prepared and sent for review
- 3/19 March Newsletter and Save-the-Date for the Annual Meeting was distributed
- 3/25 Upper channel was closed
- 4/1 Received notification by mail of a ZBA and ConCom hearing for a 2 car garage at 67 Lake View Dr
- 4/6 Email exchanged regarding renewal of weed treatment OOC
- 4/8 Meeting Material were sent to all committee members
- 4/8 Free Cash was approved by the MA DOR