

**Cedar Meadow Lake Watershed District
Minutes of Management Committee Meeting
August 8, 2019**

The meeting commenced at 7:37 P.M. at the Leicester Town Hall in Meeting Room #2.

In attendance: Tommy Lee, District Chairman
Brian Waterman, District Vice Chairman
Michele Cospers, District Clerk

Ed Rose, Management Committee
Terry O'Coin, District Treasurer

Minutes of Previous Meetings

The previously distributed minutes of the June 13, 2019 Management Committee Meetings were offered for approval. A motion was made, seconded, and voted unanimously to accept the Minutes. On July 4, people were seen jumping off the top of the gate house, and this activity should be addressed in the Spring newsletter.

Clerk's Report

See attached memorandum dated August 8, 2019 for Clerk's report of communications for the period June 14, 2019 through August 8, 2019. Mark Hobson communicated to Ed Rose of trespassers on the dam on 6/19 and 7/27. The police were notified, and the trespassers were cleared of the area within 30 minutes.

Treasurer's Report

A Treasurer's Report dated 8/8/19 showed that the District had \$536,037.16 on deposit at Cornerstone Bank. Of this amount, \$414,894.70 was deposited in the money market account containing betterment payments. The report shows one transfer of \$78,743.13 into checking for the 6th of 40 payments of the USDA loan, and two interest payments of \$208.10 and \$208.58. The general funds checking account contains \$104,920.88. The report shows three deposits of \$6,589.80 and \$1,929.40 from tax receipts and one for \$78,743.12 for the USDA loan payment. The report also shows three payments: (1) \$78,743.12 for the USDA loan, (2) \$525.00 for the Treasurer's bond, and (3) \$114.00 as reimbursement to the Clerk for the post office box rental. The dam stabilization account contains \$15,096.16. The report shows two interest deposit of \$23.01 and \$27.12. \$1,125.42 was in the stabilization account. Mr. O'Coin requested and was granted approval for Warrant 221.

When the 8 month CD matures, the funds allocated to the dam stabilization account will be transferred as voted on at the annual meeting.

FY2019 Tax Payment Update

92 proprietors pay tax to the District. 69 proprietors have paid in full (\$22,115.82 / 73 %), and 15 proprietors have paid half (\$2,967.12 / 19%). 8 proprietors have not paid (2,241.02 / 7%). Therefore, 83% of tax payments have been collected. Payments are due in February and May, so this collection profile is inline with past years.

FY2019 Betterments Update

Payments were due in the Fall of 2018. There were a couple additional payments received. 93 proprietors were assessed betterments by the District. 13 proprietors opted to prepay; 14 betterments were paid off due to early payoff or home sale; and 1 proprietor completed all payments on schedule. Therefore, 65 proprietors are still making betterment payments. 60 proprietors have paid in full (\$88,792.71 / 92.3 %), and 1 proprietor has paid half (\$738.75 / 1.5%). Therefore, 93.8 % of betterment payments have been collected. 4 proprietors have paid none, which reflects 6.2% of the betterment payments expected. This payment profile is in-line with past years.

Old Business

Lake Clarity & Level Management Update

Throughout the winter, the water level never dropped below 8". When the flash boards were installed on March 31, there was 12" of water in the upper channel. The lake is currently is currently at exactly full at 0". Much algae has been noted in lakes in the state of MA, but algae levels in the Cedar Meadow Lake remain at zero or at very low levels.

Dam Repairs and Maintenance

The District Management Committee has noted the roof of the gate house is leaking and will need to be repaired. The roof is not overhanging the exterior walls and allowing moisture to enter the gate house. The District is working to get a quote for fixing the gatehouse roof. The District is also still working to have the the cap stones replaced and small holes filled.

Mr. Lee has also been in contact with Mike Saunders regarding the removal of the siphons from the crest of the dam and removal of the old floats and signage from Phil Stiles property that was used at the Rawson Street Bridge. There are bees in the pipes. When the bees leave the pipes in the late fall, they will be cleared from the dam crest. The dam crest is being mowed, and branches were removed that had fallen in the general area.

Emergency Action Plan

Emergency Action Plan is due in December 2019. Mr. Richard Johnston is helping the District to get this plan submitted with the help of Lenard Engineering by the end of the calendar year.

Renewal of Order of Conditions DEP File #: 197-0579 & 197-0584

The District is working towards a renewal of OOC 197-0584. A request for extension was filed with Leicester Conservation Commission on April 8, 2019 and denied by Leicester Conservation Commission. The District will work with Mr. Richard Johnston to file a new application by August 28 to get on the agenda of the Leicester Conservation Commission meeting on September 11.

New Business

No new business was brought forth.

Executive Session

The meeting was not recessed to go into an executive session.

Next Meeting

The next regularly scheduled meeting of the Management Committee was scheduled for 7:30 P.M. on Thursday, September 12, 2019 in Room 2 at the Leicester Town Hall.

Adjournment

A motion was made, seconded and voted unanimously to adjourn the meeting. The meeting adjourned at 8:12 P.M.

A True Copy Attest:

Michele M. Cospers, District Clerk

**Cedar Meadow Lake Watershed District
Memorandum**

Date: August 8, 2019
Subject: District Communications
To: Management Committee
From: District Clerk

District Clerk Michele Cosper reported the following communications for the period of June 14, 2019 to August 8, 2019. This memorandum will be attached to the August 8, 2019 Management Committee Meeting minutes:

- 6/18 District Clerk sent Brian Waterman all electronic files regarding drawdown OOC.
- 6/20 Email exchange between the District Clerk and Proprietor Mark Hobson regarding No Trespassing signage at the dam
- 8/5 Assessor's Office notified the District of a betterment payoff from 27 Fairview Drive (John Lacroix)
- 8/7 District Clerk inquired about betterment payoffs with the Leicester Tax Collector