

**Cedar Meadow Lake Watershed District
Minutes of Management Committee Meeting
February 8, 2018**

The meeting commenced at 7:38 P.M. at the Leicester Town Hall in Meeting Room #2.

In attendance: Tommy Lee, District Chairman
Thomas Forsberg
Terence O'Coin, Treasurer
Michele Cospers, District Clerk

Minutes of Previous Meetings

The previously distributed minutes of the January 18, 2017 Management Committee Meetings were offered for approval. A motion was made, seconded, and voted unanimously to accept the Minutes.

Clerk's Report

See attached memorandum dated February 8, 2018 for Clerk's report of communications for the period 1/19/18 through 2/8/18.

Treasurer's Report

A Treasurer's Report dated 2/8/18 showed that the District had \$547,183.31 on deposit in the Spencer Savings Bank. Of this amount, \$460,343.83 was deposited in the money market account containing betterment payments. The report shows two deposits of \$36,671.36 and \$3,490.02 of FY18 betterment receipts and one interest deposit in the amount of \$213.52. Of the remained, \$85,714.06 was in a general funds checking account. The report shows two deposits: (1) 4,000.00 retainer return from Mirick O'Connell; and (2) \$10,112.62 from FY16/17/18 tax receipts. The report shows no payments. \$1,125.42 was in the stabilization account. Mr. O'Coin did not need to request approval for a Warrant.

FY2018 Tax Payment Update

The deposit of \$10,112.62 in FY16/17/18 includes an approximately \$5,000 payment. The District assumes one proprietors Town of Leicester Property tax was included in our District taxes by mistake. Mr. O'Coin is inquiring with the Town of Leicester Collector's Office.

FY2018 Betterments Update

93 proprietors were assessed betterments by the District. 13 proprietors opted to prepay and 11 betterments have been paid off in full. Therefore, 69 proprietors are still making betterment payments. 52 proprietors have paid in full, and 10 proprietors have paid half. Therefore, 85% of betterment payments have been collected. 10 proprietors have paid none, which reflects 10% of the betterment payments expected. This payment profile is high in comparison with past years.

FY2017 Audit

Copies of the audit were mailed to Spencer Saving Bank and to the USDA.

Old Business

Weed Control & Treatment

The clarity of the lake is exceptional at greater than 6 feet until the surface was covered in ice. The lake is scheduled to be surveyed for plant growth in Spring 2018. The contract for the ESS Proposal No: 16616 is filed in the District Permanent Files as W08 - 0218 - 9.

Lake Level Management Update

The lower gate valve was opened to 100% on October 18, 2017. The flash boards were removed on Sunday, October 29, 2017. Currently the lake level is approximately 26 inches below the spillway. The lower gate level was closed on December 26 after having to cut through about 16" of ice. Leaving the lower gate open too long poses a significant risk of ice damage to the lower gate if the water level drops too close 48" below the spillway. The lake will likely remain 36" below the spillway for the remainder of the winter. Currently, there is about 8" of water running through the upper channel due to melting ice and rain. There is no sign in change of ice elevation.

Dam Repairs and Maintenance

Mr. Lee will contact and set up a meeting with Lenard Engineering to determine a scope of work / work order to address issues cited in the Dam Inspection Report. The District Management Committee is interested in having (1) the cap stones replaced and small holes filled, (2) trimming brush to the District's property line that is overhanging the dam and dam crest, and (3) repairing the crack in one of the gate house walls. Mr. Lee will then contact R.H. White regarding the work to be performed. The work would then be inspected by the Office of Dam Safety.

Morrison Fence was contacted to obtain a quote to repair the fence and gate around the dam spillway. The quote will include installation a No Trespassing Sign Mount and heavy gauge fencing to prevent cutting and damaging.

The District Chairman received the No Trespassing signs. The signs will be installed next Spring.

Moderator for 2018 Annual Meeting

The District's current annual meeting moderator, Mr. Richard Johnston, is retiring for his duties. The District continues to look for a new moderator.

Extension for the Order of Conditions DEP File #197-0579

Mr. Lee will contact the Town of Leicester Conservation Commission to be placed on the agenda for the next meeting to have a hearing to extent the order of conditions.

New Business

Rawson Street Bridge Project

The overhang brush from the trees near the dame crest need to be trimmed. The gatehouse has a crack that needs repair. Mr. Lee will look into having maintenance performed.

Executive Session

The meeting was not recessed to go into Executive Session.

Next Meeting

The next regularly scheduled meeting of the Management Committee was scheduled for 7:30 P.M. on Thursday, March 8, 2018 in Room 2 at the Leicester Town Hall.

Adjournment

A motion was made, seconded and voted unanimously to adjourn the meeting. The meeting adjourned at 8:16 P.M.

A True Copy Attest:

Michele M. Cospers
District Clerk

**Cedar Meadow Lake Watershed District
Memorandum**

Date: February 8, 2019
Subject: District Communications
To: Management Committee
From: District Clerk

District Clerk Michele Cospers reported the following communications for the period of January 18, 2018 to February 8, 2018. This memorandum will be attached to the February 8, 2018 Management Committee Meeting minutes:

- 2/5 Email exchange about Rawson Street Bridge Meeting with Mr. & Mrs. Phillip Stiles
- 2/5 Clerk Sent Conflict of Interest Document to the other management committee members
- 2/5 Sent District Welcome Letter to the new owner of 19 Rawson Drive, Benjamin Markley
- 2/7 Public Notice Received in regards to a hearing at the Leicester Conservation Commission in regards to work being proposed 43 Fairview Drive (Steve & Linda Monahan).
- 2/7 Certificate of Decision on Special Permit for 29 Rawson Drive (Jeremy Wooden) was received.