

**Cedar Meadow Lake Watershed District
Minutes of Management Committee Meeting
June 8, 2017**

The meeting commenced at 7:40 P.M. at the Leicester Town Hall in Meeting Room #2.

In attendance: Tommy Lee, District Chairman
Tom Forsberg, District Management Committee Member
Terence O'Coin, Treasurer
Michele Cospers, District Clerk

Minutes of Previous Meetings

The previously distributed minutes of the May 11, 2017 Management Committee Meetings were offered for approval. A motion was made, seconded, and voted unanimously to accept the Minutes.

Clerk's Report

See attached memorandum dated June 8, 2017 for Clerk's report of communications for the period 5/11/17 through 6/8/17.

Treasurer's Report

A Treasurer's Report dated 6/8/17 showed that the District had \$457,795.45 on deposit in the Spencer Savings Bank. Of this amount, \$321,952.54 was deposited in the money market account containing betterment payments. The report shows no betterment deposits, a betterment payment of \$81,179.87 (payment 4 of 40) and an interest deposit of \$196.08. Of the remained, \$134,717.49 was in a general funds checking account. The report shows one transfer of \$81,179.87 for payment #4 of 40 for the betterment loan, The report shows one payments: (1) \$196.08 for Clerk's expenses related to the Annual Meeting. \$1,125.42 was in the stabilization account. Mr. O'Coin requested and was granted approval for Warrant number 205.

FY2016 Tax Payment Update

No updated was provided.

FY2017 Betterments Update

No updated was provided.

Old Business

Weed Control & Treatment

The clarity of the lake is exceptional at greater than 6 feet.

Lake Level Management Update

The Fall 2016 draw down was completed as directed in the OOC. In the upcoming year, the flash boards should be replaced with new pieces of plywood. The District will plan to work on this replacement. The lake is currently filling. Depending on rain and weather conditions, the flash boards will most likely be installed prior to the April 13 Management Committee Meeting. The flash boards are installed on April 8, 2017 following the District's OOC. As of May 11, the water level was exactly level with the spillway. No update given on June 8.

Conflict of Interest Training

An email was received reminding the District about requiring Conflict of Interest Law training. Each member of the District Management committee was sent the message with a link to the online training program. The District members continue to complete the required training as specified.

New Business

Legal Address

A legal address for the District is needed; the District is investigating options for a principle place of business.

Dam Repairs and Maintenance

Mr. Lee will contact and set up a meeting with Lenard Engineering to determine a scope of work / work order to address issues cited in the Dam Inspection Report. The District Management Committee is interested in having the cap stones replaced and small holes filled. Mr. Lee will then contact R.H. White regarding the work to be performed. The work would then be inspected by the Office of Dam Safety.

Executive Session

The meeting was not recessed to go into Executive Session at 8:15 pm.

Next Meeting

The next regularly scheduled meeting of the Management Committee was scheduled for 7:30 P.M. on Thursday, September 14, 2017 in Room 2 at the Leicester Town Hall.

Adjournment

A motion was made, seconded and voted unanimously to adjourn the meeting. The meeting adjourned at 8:21 P.M.

A True Copy Attest:

Michele M. Cospers
District Clerk

**Cedar Meadow Lake Watershed District
Memorandum**

Date: June 8, 2017
Subject: District Communications
To: Management Committee
From: District Clerk

District Clerk Michele Cospers reported the following communications for the period of May 12, 2017 to June 8, 2017. This memorandum will be attached to the June 8, 2017 Management Committee Meeting minutes:

- 5/12 Relator letter sent to 68 Fairview Drive (Nate Cospers)
- 5/12 Relator letter sent to 29 Fairview Drive (Mario Borci)
- 5/15 Email exchange with District Proprietor Mark Hobson regarding No Trespassing Signage on Dam Crest
- 5/25 Email exchange with District Proprietor Adrianna Wooden regarding bathymetry for design map/artwork
- 5/26 Relator letter sent to Mr and Mrs Boisjolie
- 5/30 Clerk reimbursement sent to District Treasurer
- 6/4 Burncoat Pond mailed Spring Newsletter to District Clerk
- 6/5 Relator Letter sent for 25 Lakeview Drive (William Keyes)