

**Cedar Meadow Lake Watershed District
Minutes of Management Committee Meeting
November 8, 2018**

The meeting commenced at 7:37 P.M. at the Leicester Town Hall in Meeting Room #2.

In attendance: Tommy Lee, District Chairman
Tom Forsberg, District Vice-Chairman
Brian Waterman
Terence O'Coin, Treasurer
Michele Cospier, District Clerk

Minutes of Previous Meetings

The previously distributed minutes of the October 11, 2018 Management Committee Meetings were offered for approval. A motion was made, seconded, and voted unanimously to accept the Minutes.

Clerk's Report

See attached memorandum dated November 8, 2018 for Clerk's report of communications for the period October 11, 2018 through November 8, 2018.

Treasurer's Report

A Treasurer's Report dated 11/8/18 showed that the District had \$550,226.48 on deposit in the Spencer Savings Bank. Of this amount, \$446,150.48 was deposited in the money market account containing betterment payments. The report shows one deposit of \$47,701.55 from betterment payments, one transfer of \$1,417.28 from the checking account, and one interest deposit in the amount of \$197.33. Of the remained, \$102,950.58 was in a general funds checking account. The report shows one payments for \$3,100.00 to the Morrison Fence for dam surface fencing and one transfer of \$1,417.28 into the betterment account. \$1,125.42 was in the stabilization account. Mr. O'Coin requested and was granted approval for Warrant 213.

FY2018 Tax Payment Update

92 proprietors pay tax to the District. 70 proprietors have paid in full (\$34,842.72 / 76 %), and 14 proprietors have paid half (\$3,525.84 / 15%). Therefore, 91 % of tax payments have been collected. 8 proprietors have paid none. Payments were in February and May, so this collection profile is inline with past years.

FY2018 Betterments Update

There were no further collections this month. 93 proprietors were assessed betterments by the District. 13 proprietors opted to prepay and 11 betterments have been paid off in full. Therefore, 69 proprietors are still making betterment payments. 60 proprietors have paid in full (\$93,142.93 / 87 %), and 3 proprietors have paid half (2,157.11 / 4.3%). Therefore, 91 % of betterment payments have been collected. 6 proprietors have paid none, which reflects 9% of the betterment payments expected. This payment profile is slightly high in comparison with past years.

FY2018 Audit

Mr. O'Coin met with Auditor Dan Haynes to give him the District books on October, 29, 2018.

Old Business

Lake Clarity & Level Management Update

The water stayed clear and algae was visibly detected in the lake. The commenced on October 21, 2018 following the District's OOC from the MADEP. Due to recent rain and the draw-down occurring simultaneously at Burncoat Pond, Cedar Meadow remains at essentially the same level.

Dam Repairs and Maintenance

The District Management Committee is interested in having (1) the cap stones replaced and small holes filled, (2) trimming brush to the District's property line that is overhanging the dam and dam crest, (3) repairing the crack in one of the gate house walls, and (4) rebuilding the flash boards. The work would then be inspected by the Office of Dam Safety. Mr. Lee has been in contact with Daniel Craig of Liberty Construction.

Liberty Construction also provided the District with a quote for the repair and painting of the gate house. The crack in the gate will be repaired along with painting the exterior. Liberty Construction also provide the District with a quote to trim the brush at the dam to the vertical property line. The District accepted these proposals and quotes and is hoping to get these repairs completed before winter.

The District Management committee also plans to make new flashboards.

Mr. Lee has also been in contact with Mike Saunders regarding the removal of the siphons from the crest of the dam and removal of the old floats and signage from Phil Stiles property that was used at the Rawson Street Bridge.

Rawson Street Bridge Project

The Rawson Street Bridge is nearly finished. The District will need to be mindful of access to the lake from the Rawson street bridge. Buoys, floats and no trespassing / no fishing signage will probably be necessary.

USDA Compliance Review

Mr. O'Coin submitted all documentation and forms that were requested by the USDA for our compliance review. Mr. O'Coin left messages for the USDA, and we are awaiting a return call in regards to the review.

Executive Session

The meeting was not recessed to go into an executive session.

Next Meeting

The next regularly scheduled meeting of the Management Committee was scheduled for 7:30 P.M. on Thursday, January 10, 2019 in Room 2 at the Leicester Town Hall.

Adjournment

A motion was made, seconded and voted unanimously to adjourn the meeting. The meeting adjourned at 7:52 P.M.

A True Copy Attest:

Michele M. Cospers
District Clerk

**Cedar Meadow Lake Watershed District
Memorandum**

Date: November 8, 2019
Subject: District Communications
To: Management Committee
From: District Clerk

District Clerk Michele Cospers reported the following communications for the period of October 11, 2018 to November 8, 2019. This memorandum will be attached to the November 8, 2018 Management Committee Meeting minutes:

10/26 Lake Level and Drawdown update from Mr. Lee was provided

10/28 Reminder to get the LA-4 form from the Assessor's Office

10/29 Email exchange between Phil Stiles and the Town Officials regarding road signage at the Rawson Street Bridge. This issue is not related directly to the District.

11/3 Lake Level and Drawdown update from Mr. Lee was provided

11/7 Notice to Abutters for 25 Lakeview Drive