

**Cedar Meadow Lake Watershed District
Minutes of Management Committee Meeting
May 9, 2019**

The meeting commenced at 7:35 P.M. at the Leicester Town Hall in Meeting Room #2.

In attendance: Tommy Lee, District Chairman
Terry O'Coin, District Treasurer
Michele Cospers, District Clerk
Ed Rose, District Proprietor

Minutes of Previous Meetings

The previously distributed minutes of the April 11, 2019 Management Committee Meetings were offered for approval. A motion was made, seconded, and voted unanimously to accept the Minutes.

Clerk's Report

See attached memorandum dated May 9, 2019 for Clerk's report of communications for the period April 11, 2019 through May 9, 2019.

Treasurer's Report

A Treasurer's Report dated 5/9/19 showed that the District had \$605,512.57 on deposit at Cornerstone Bank. Of this amount, \$492,851.80 was deposited in the money market account containing betterment payments. The report shows one deposit of \$7,689.62 from betterment collections, and one interest deposit in the amount of \$233.83. The general funds checking account contains \$96,514.80. The report shows one deposit of \$3,747.62 from tax receipts, two payments of \$648.00 to Sunshine Landscaping for dam crest mowing and \$50.00 to COLAP for annual dues. The dam stabilization account contains \$15,020.55. The report shows one interest deposit of \$20.55. \$1,125.42 was in the stabilization account. \$15,000 is in the dam stabilization account. Mr. O'Coin requested and was granted approval for Warrant 219.

FY2019 Tax Payment Update

92 proprietors pay tax to the District. 20 proprietors have paid in full (\$4,813.62 / 22 %), and 52 proprietors have paid half (\$8,708.59 / 56%). 20 proprietors have not paid (22%). Therefore, 45% of tax payments have been collected. Payments are due in February and May, so this collection profile is inline with past years.

FY2019 Betterments Update

Payments were due in the Fall of 2018. There were a couple additional payments received. 93 proprietors were assessed betterments by the District. 13 proprietors opted to prepay; 14 betterments were paid off due to early payoff or home sale; and 1 proprietor completed all payments on schedule. Therefore, 65 proprietors are still making betterment payments. 60 proprietors have paid in full (\$88,792.71 / 92.3 %), and 1 proprietor has paid half (\$738.75 / 1.5%). Therefore, 93.8 % of betterment payments have been collected. 4 proprietors have paid none, which reflects 6.2% of the betterment payments expected. This payment profile is in-line with past years.

Mr. O'Coin discussed unpaid taxes and unpaid betterment payments with the Town of Leicester Tax Collector's Office. The balance sheet of a home sale is certified by the town. The unpaid taxes and betterments to the District will be reflected on that document.

Old Business

Lake Clarity & Level Management Update

Throughout the winter, the water level never dropped below 8". When the flash boards were installed on March 31, there was 12" of water in the upper channel. The lake is currently at +4" over the spillway. The lower gate is closed. The top of the spillway was cleared all of accumulated debris.

Dam Repairs and Maintenance

The District Management Committee hired Liberty Construction to (1) trim the brush to the District's property line that is overhanging the dam and dam crest, (2) repair the crack in one of the gate house walls, and (3) rebuilding the flash boards. This work was completed last month. The roof of the gate house is also leaking and will need to be repaired. The District is still working to have the the cap stones replaced and small holes filled.

Mr. Lee has also been in contact with Mike Saunders regarding the removal of the siphons from the crest of the dam and removal of the old floats and signage from Phil Stiles property that was used at the Rawson Street Bridge.

Emergency Action Plan is due in December 2019. Mr. Richard Johnston is helping the District to get this plan submitted with the help of Lenard Engineering.

The District Clerk signed a contact with Sunshine Landscaping to mow the dam crest.

New Business

Annual Meeting Preparation

The date for the Annual Meeting has been set for May 16, 2019 at 7:30 pm. The Clerk sent out a March 2019 Newsletter / Save the Date. The signed warrant was sent out to all District Proprietors on the week of April 22. The FY2020 budget was reviewed.

Renewal of Order of Conditions DEP File #: 197-0579 & 197-0584

The District is working towards a renewal of OOC 197-0584. A request for extension was filed with Leicester Conservation Commission on April 8, 2019 and denied by Leicester Conservation Commission. The District will work with Mr. Richard Johnston to file a new application for the Fall 2019 Drawdown.

Rawson Street Bridge

The District will work with Proprietor Phil Stiles to install buoys and signage to deter any fishing or boat launching from the Rawson Street Bridge area.

Executive Session

The meeting was not recessed to go into an executive session.

Next Meeting

The next regularly scheduled meeting of the Management Committee was scheduled for 7:30 P.M. on Thursday, June 13, 2019 in Room 2 at the Leicester Town Hall.

Adjournment

A motion was made, seconded and voted unanimously to adjourn the meeting. The meeting adjourned at 8:13 P.M.

A True Copy Attest:

Michele M. Cospers, District Clerk

**Cedar Meadow Lake Watershed District
Memorandum**

Date: May 9, 2019
Subject: District Communications
To: Management Committee
From: District Clerk

District Clerk Michele Cospers reported the following communications for the period of April 12, 2019 to May 9, 2019. This memorandum will be attached to the May 9, 2019 Management Committee Meeting minutes:

4/15 Sent warrant for Annual Meeting

4/18 Request for extension of OOC for Fall Drawdown was denied by ConCom. A new application will need to be submitted.

4/20 Received a request to fix incorrect mailing address from Daniel & Colleen Turgeon. Records were corrected.

4/21 Email discussion with Mark Hobson how to find OOC for Fall Drawdown

4/22 Email Correspondence regarding Rawson Street Bridge activity

4/28 Discussion of filling management committee opening & mowing contract

4/29 Notes on Budget Discussion sent to District Treasurer

5/1 Request for boat ramp location was received from "scotty1106@gmail.com". The District Clerk responded that Cedar Meadow is a private lake with no public access.

5/2 May 7 agenda was posted at the Town of Leicester Clerk's office

5/7 Discussion regarding application OOC for Fall Draw Down

5/7 Received contract for Dam mowing. Forward to management committee for addition to warrant for May 9 meeting