

**Cedar Meadow Lake Watershed District
Minutes of Management Committee Meeting
May 12, 2016**

The meeting commenced at 7:38 P.M. at the Leicester Town Hall in Meeting Room #3.

In attendance: Tommy Lee, District Chairman
Paul Dufresne
Terence O'Coin, Treasurer
Michele Cosper, Clerk

Minutes of Previous Meetings

The previously distributed minutes of the April 14, 2016 Management Committee Meeting were offered for approval. A motion was made, seconded, and voted unanimously to accept the Minutes.

Clerk's Report

See attached memorandum dated May 12, 2016 for Clerk's report of communications for the period 4/13/16 through 5/12/16.

Treasurer's Report

A Treasurer's Report dated 5/12/16 showed that the District had \$363,163.16 on deposit in the Spencer Savings Bank. Of this amount, \$328,199.07 was deposited in the money market account containing betterment payments. Of the remained, \$33,838.67 was in a general funds checking account, and \$1,125.42 was in the stabilization account. This report showed one deposit to the general checking account; (1) \$13,434.79 in tax collections. This report showed one payment with the general checking account; (1) a reimbursement for \$103 to the Clerk for the Annual Meeting mailing. In the Betterment Money Market account, three deposits are shown: (1) \$12,224.30 in betterment collections, (2) \$26,077.61 from the sale of 45 Fairview Drive, (3) and an interest payment of \$103.21 was shown on the 5/12/16 report. The report shows no activity in the Stabilization Account. Mr. O'Coin requested and was granted approval for Warrant number 195.

FY2016 Tax Payment Update

The tax bills went out in February. The first check of \$13,434.79 represents 34% of the total of the FY16 tax collections.

FY2016 Betterments Update

93 proprietors owed betterment payment (Green Mountain Club is included). 13 proprietors have pre-paid, 7 have been paid off in full. The betterment payment (\$26,077.61) of 45 Fairview was paid when the property was sold. Therefore, 73 proprietors are making betterment payments: 67 (91.8% / \$105,759) proprietors have paid in full, 1 (1.4% / \$754) proprietors have paid half, and 5 (6.8% / \$6,615) proprietors have paid none. The payment profile is in line with the timing of collections.

Mr. O'Coin will transfer \$82,398.25 from the Betterment Account to the checking account in anticipation of the third of forty payments due at at the end of June 2016.

Old Business

Weed Control & Treatment

ESS Group has confirmed they will speak at the Annual Meeting to address the Summer 2015 weed treatment and algae levels. It is hoped that ESS Group will have completed their Spring 2016 weed mapping prior to the Annual Meeting so that they can speak to the success of the weed treatment in Spring 2015.

Lake Level Management Update

On March 9, the upper channel was closed by installing the flash boards and the lower gate valve was opened 1/4 to simulate Spring brook conditions as specified in the Order of Conditions (R95 - 1015 - 18). The lake was 9 inches above the spillway (zero) water mark, and the lower gate remains 1/4 open.

Rawson Street Bridge Replacement

Phil Stiles informed the District that he spoke to the MA DOT, and he reported that MA DOT is funding the bridge project. The District Clerk will keep in touch with the Town Offices regarding the presentation of the Bridge plan by MADOT to the Town Selectmen.

New Business

Annual Meeting Preparation

Thursday, May 19, 2016 is the date for the Annual Meeting. The District Clerk distributed the pertinent documents. Those documents were reviewed and discussed in preparation for the Annual Meeting of the District Proprietors.

The Warrant for the Annual Meeting was mailed to District Proprietors to April 29, 2016.

Executive Session

The meeting was recessed at 8:15 to go into Executive Session to discuss outstanding litigation in the form of a complaint from Raymond E. Shea, Jr. through the law firm of Army and Lee demanding payment of \$100,000 for flooding land below the dam.

Next Meeting

The next regularly scheduled meeting of the Management Committee was scheduled for 7:30 P.M. on Thursday, June 9, 2016 in Room 3 at the Leicester Town Hall.

Adjournment

A motion was made, seconded and voted unanimously to adjourn the meeting. The meeting adjourned at 8:20 P.M.

A True Copy Attest:

Michele M. Cospier
District Clerk

**Cedar Meadow Lake Watershed District
Memorandum**

Date: May 12, 2016
Subject: District Communications
To: Management Committee
From: District Clerk

District Clerk Michele Cospers reported the following communications for the period of April 15, 2016 to May 12, 2016. This memorandum will be attached to the May 12, 2016 Management Committee Meeting minutes:

- 4/19 Email from Dick Johnston regarding 138 Charles Street
- 4/28 Email exchanged between District officials regarding Mr. Halpin's inquiry regarding 138 Charles Street
- 4/30 Email exchanged with Turcottes regarding available boat launches
- 5/6 Solicitation from Geosyntec Consultants regarding "DAM Dashboard".
- 5/7 Distribution of May 12 meeting materials and FY17 discussion points