

**Cedar Meadow Lake Watershed District  
Minutes of Management Committee Meeting  
April 14, 2016**

The meeting commenced at 7:35 P.M. at the Leicester Town Hall in Meeting Room #3.

In attendance: Tommy Lee, District Chairman  
Thomas Forsberg, District Vice-Chairman  
Paul Dufresne  
Michele Cospers, Clerk

**Minutes of Previous Meetings**

The previously distributed minutes of the March 10, 2016 Management Committee Meeting were offered for approval. A motion was made, seconded, and voted unanimously to accept the Minutes.

**Clerk's Report**

See attached memorandum dated April 14, 2016 for Clerk's report of communications for the period 3/11/16 through 4/14/16.

**Treasurer's Report**

A Treasurer's Report dated 4/14/16 showed that the District had \$311,426.85 on deposit in the Spencer Savings Bank. Of this amount, \$289,793.95 was deposited in the money market account containing betterment payments. Of the remained, \$20,507.48 was in a general funds checking account, and \$1,125.42 was in the stabilization account. This report showed one deposit to the general checking account; a friends donation of \$25.00. This report showed six payments with the general checking account; (1) a reimbursement for \$200 to the Clerk for the Annual Meeting Hall Rental; (2) a payment to Lenard Engineering for \$2710.66; (3) a reimbursement for \$89.46 to the Treasurer; (4&5) payments of \$2766.50 and \$1731.00 to Mirick O'Connell for legal fees, and (6) a payment of \$648.00 to Sunshine Landscaping for mowing for Summer 2016. In the Betterment Money Market account, two deposits are shown: (1) \$1197.46 in betterment collections and an interest payment of \$109.46 was shown on the 4/14/16 report. The report shows no activity in the Stabilization Account. Mr. O'Coin requested and was granted approval for Warrant number 194.

*FY2016 Tax Payment Update & FY2016 Betterments Update*

The tax bills went out in February. There has no update in the collection of FY2016 taxes or Betterments.

A motion was made to transfer \$2500.00 from the Reserve Account (5007) to the Legal Account (5004). The motion was seconded and voted unanimously.

**Old Business**

*Weed Control & Treatment*

ESS Group has confirmed they will speak at the Annual Meeting to address the Summer 2015 weed treatment and algae levels. It is hoped that ESS Group will have completed their Spring 2016 weed mapping prior to the Annual Meeting so that they can speak to the success of the weed treatment in Spring 2015.

### *Lake Level Management Update*

On March 9, the upper channel was closed by installing the flash boards and the lower gate valve was opened 1/4 to simulate Spring brook conditions as specified in the Order of Conditions (R95 - 1015 - 18). The lake was 6 inches above the spillway (zero) water mark.

### *Rawson Street Bridge Replacement*

Phil Stiles informed the District that he spoke to the MA DOT, and he reported that MA DOT is funding the bridge project..

### **New Business**

#### *Annual Meeting Preparation*

Thursday, May 19, 2016 is the date for the Annual Meeting. The District Clerk distributed the pertinent documents. Those documents were reviewed and discussed in preparation for the Annual Meeting of the District Proprietors.

The FY 2017 budget was reviewed. The following modifications were suggested

- Increase District Legal Fees to b7 \$2,500.00 to \$10,000.00
- Lower Dam Repair by \$7,500.00 to \$2,500.00
- Increase Tree Cutting Behind Dam by \$5,000.00 to \$17,000.00

Water testing was historically performed by Mr. Ridley and was originally started as a Boy's Scout Project. Mr. Paul Dufrense offered to speak to Mr. Ridley about the Boy Scouts resuming water testing of the lake.

Motion assignment were updated.

The Warrant for the Annual Meeting was signed. The Warrant will be sent on May 1 so that the Proprietors receive the Warrant two week prior to the May 19, 2016 meeting.

### **Executive Session**

The meeting was not recessed to go into Executive Session to discuss outstanding litigation in the form of a complaint from Raymond E. Shea, Jr. through the law firm of Army and Lee demanding payment of \$100,000 for flooding land below the dam.

### **Next Meeting**

The next regularly scheduled meeting of the Management Committee was scheduled for 7:30 P.M. on Thursday, May 12, 2016 in Room 3 at the Leicester Town Hall.

### **Adjournment**

A motion was made, seconded and voted unanimously to adjourn the meeting. The meeting adjourned at 8:51 P.M.

A True Copy Attest:

Michele M. Cospier  
District Clerk

**Cedar Meadow Lake Watershed District  
Memorandum**

**Date:** April 14, 2016  
**Subject:** District Communications  
**To:** Management Committee  
**From:** District Clerk

District Clerk Michele Cospers reported the following communications for the period of March 11, 2016 to April 14, 2016. This memorandum will be attached to the April 14, 2016 Management Committee Meeting minutes:

- 3/14 District Clerk sent District Treasurer an invoice from Mirick O'Connell, a Clerk's Reimbursement, and the Emergency Action Plan for posting on the website
- 3/15 Email exchange regarding most recent invoice from Lenard
- 3/15 Email from Mr. Lee to Carl Neilson of ESS Group. Mr. Lee signed and attached ESS Group's Proposal #16019.
- 3/15 Email exchange between Mr. Lee and Mr. Stiles regarding the Rawson Street Bridge.
- 3/17 District Clerk sent March Newsletter to proprietors, which was also posted to the website.
- 3/18 Emergency Action Plan was posted to the District website
- 3/18 Clerk requested a reimbursement for hall rental for annual meeting.
- 3/21 District Facebook page was created.
- 3/23 Discussion regarding Sunshine Landscaping Contract for 2016 mowing of dam
- 3/23 Phil Stiles has a meeting on April 4th with Kate Campanale regarding the Rawson Street Bridge project.
- 3/21 Email exchange with Philip Beando, a proprietor on Stiles, regarding our District's usage of electronic news distribution.
- 3/30 Friends check sent from Charles and Maria Triba and thank you written; check was sent by mail to District Treasurer. They requested to be added to the electronic distribution list for District newsletters
- 3/30 District Newsletter sent to District Friends through Mail Chimp.
- 4/3-4/4 Email exchanged with Sandra Casale regarding question about fees/lake usage at 20 Lakeview Dr.
- 4/8 District Treasurer requested an update from the Town regarding Betterment Collections.
- 4/9 District Treasurer sent meeting materials for the April 14 since he cannot attend.
- 4/11 Thomas Forsberg sent notification of T&G article regarding Indian Lake
- 4/14 District Clerk sent meeting materials