

**Cedar Meadow Lake Watershed District
Minutes of Management Committee Meeting
July 16, 2015**

The meeting commenced at 7:42 P.M. at the Leicester Town Hall in Meeting Room #3.

In attendance: Tommy Lee, Chairman
Thomas Forsberg, Vice-Chairman
Paul Dufresne
Michele Cosper, Clerk
Terence O'Coin, Treasurer

Minutes of Previous Meetings

The previously distributed minutes of the June 25, 2015 Management Committee Meeting were offered for approval. A motion was made, seconded, and voted unanimously to accept the Minutes.

Clerk's Report

See attached memorandum dated July 16, 2015 for Clerk's report of communications for the period 6/26/15 through 7/16/15.

Treasurer's Report

A Treasurer's Report dated 7/16/15 showed that the District had \$241,226.25 on deposit in the Spencer Savings Bank. Of this amount, \$194,486.87 was deposited in the money market account containing betterment payments. Of the remained, \$45,615.09 was in a general funds checking account, and \$1,124.29 was in the stabilization account. This report showed one deposit of \$5,636.95 from tax revenue to the general checking account. This report showed three payments with the general checking account; (1) \$525.00 for the premium of the Treasurer's Bond; (2) a FY15 payment to ESS Group in the amount of \$11,371.39; and (3) a FY16 payment to ESS Group in the amount of \$1819.06. In the Betterment Money Market account, a deposit \$962.54 from betterment collections and interest of \$94.97 was shown on the 7/16/15 report. The deposit of \$962.54 is believed to be an error because these payments were from proprietors who previously paid. The District Treasurer believes the Town of Leicester made an error, and the District Treasurer will investigate this deposit. The report shows no activity in the Stabilization Account. Mr. O'Coins requested was granted for the approval for Warrant number 187.

Tax Payment Update

FY15 tax collections are underway. Currently 85.9% of the projected tax revenue has been collected. Of 92 proprietors owning taxes to the District, 76 have paid in full, 3 have paid half, and 13 have made no payments.

FY2015 Betterments Update

Of the 77 proprietors paying betterments, 73 accounts have been paid in full, 1 account has been paid half, and 3 have not paid. The 3 unpaid amounts are covered by the allowance for bad debt.

Old Business

Weed Control & Permitting Process Update

The herbicidal weed treatment of Cedar Meadow Lake was performed by the ESS Group on June 17, 2015. The weed treatment went as planned. ESS Group will be doing a simple mapping 3-4 weeks after the treatment date to determine the effectiveness of the treatment. Mr. Lee will contact ESS Group to obtain the

status of the mapping. There have been no reports of floating weeds in the lake, such as the Najas weed that was a nuisance in Summer 2014.

Fall 2014 Draw Down / Lake Level Management Update

On October 15, 2014, Mr. Lee opened the lower gate valve 100%. On October 25, the surface channel channel was opened. On February 6, 2015, Mr. Lee closed the lower gate valve. The water in the lake is rising due to melting snow. Mr. Lee watched the lake level and opened the lower gate halfway for 1 week to prevent shoreline and dock damage during ice-out. The lake was free of ice on April 13, and the lower gate was closed on April 25. The lake is full and water is flowing over the spillway. Water clarity is excellent.

Dam Crest Fencing & No Trespassing Signage

The fence around the dam spillway is being vandalized. Most recently the bolts to the gate have been removed allowing access to the fenced area. Mr. Lee is meeting with Morrison Fence next week to obtain a quote on repairing the gate and fence around spillway. Lake Proprietor Vinny made "No Trespassing Signs" as a gift to the District. These signs will be placed near the dam crest to hopefully deter trespassing on the dam.

Dam Inspection

The Office of Dam Safety sent a certified mailing to the District ordering the District to conduct a safety inspection. Mr. Lee called Ken Hodgson, the director of Lenard Engineering, and informed him of the order. Lenard Engineering completed the dam inspection. Before the report is sent from Lenard Engineering to the Office of Dam Safety, the District has requested a review of the report. Mr. Lee is currently following up with Lenard regarding obtaining a copy of the inspection report.

Summer Newsletter Preparation

The summer newsletter will be prepared and sent in the late summer. The District official would like to include information regarding the dam inspection and weed mapping to determine the effectiveness of the herbicidal weed treatment.

Electronic Distribution of District News

Along with the summer newsletter, a postcard will be sent to all proprietors asking them to choose their preference how they wish to receive of the District news and mailings. District Friends will also be sent a similar card informing them of the how they can receive news about the District. A card was draft and reviewed by the District Officials. The cards will be prepared to be sent with the next newsletter.

Draw Down Renewal

Mr. Lee has contacted Mr. Richard Johnston to determine how the renewal will be handled.

New Business

Complaints have been lodged against the District with the Department of Environmental Protection / Leicester Conservation Commission. One complaint was regarding an alleged draw down of the Lake in Spring 2015. No draw down was done; the lake just failed to come to capacity due to lack of rain. The complaint was dismissed. A second complaint was made by Raymond Shea regarding the District flooding his land behind the dam. Leicester Conservation Commission responded that this issue was not one that should involve their office. No response is needed from the District on these dismissed matters.

Executive Session

The meeting was not recessed to go into Executive Session to discuss outstanding litigation in the form of a complaint from Raymond E. Shea, Jr. through the law firm of Army and Lee demanding payment of \$100,000 for flooding land below the dam.

Next Meeting

The next regularly scheduled meeting of the Management Committee was scheduled for 7:30 P.M. on Thursday, September 17, 2015 in Room 3 at the Leicester Town Hall.

Adjournment

A motion was made, seconded and voted unanimously to adjourn the meeting. The meeting adjourned at 8:22 P.M.

A True Copy Attest:

Michele M. Cospers
District Clerk

**Cedar Meadow Lake Watershed District
Memorandum**

Date: July 16, 2015
Subject: District Communications
To: Management Committee
From: District Clerk

District Clerk Michele Cospers reported the following communications for the period of June 25, 2015 to July 16, 2015. This memorandum will be attached to the July 16, 2015 Management Committee Meeting minutes:

- 6/29 District Chairman forwarded District Treasurer invoice from Morrison Fence for repair of Charles Street gate
- 7/2 District Clerk forwarded District Treasurer invoice from ESS Group.
- 7/13 Email from District Treasurer regarding warrant for July 16, 2015 meeting.
- 7/13 District Clerk sent meeting reminder and materials to District Officials.
- 7/14 Phone call from Proprietor Nicole Moisan to District Clerk regarding her phone call to the Leicester Police regarding trespassers loitering and swimming on the dam at 4 am.