

**Cedar Meadow Lake Watershed District  
Minutes of Management Committee Meeting  
June 25, 2015**

The meeting commenced at 7:36 P.M. at the Leicester Town Hall in Meeting Room #3.

In attendance: Tommy Lee, Chairman  
Thomas Forsberg, Vice-Chairman  
Paul Dufresne  
Michele Cospers, Clerk  
Terence O'Coin, Treasurer

**Minutes of Previous Meetings**

The previously distributed minutes of the May 14, 2015 and May 21, 2015 Management Committee Meeting were offered for approval. A motion was made, seconded, and voted unanimously to accept the Minutes.

**Clerk's Report**

See attached memorandum dated June 25, 2015 for Clerk's report of communications for the period 5/14/15 through 6/25/15.

**Treasurer's Report**

A Treasurer's Report dated 6/25/15 showed that the District had \$248,247.24 on deposit in the Spencer Savings Bank. Of this amount, \$193,429.36 was deposited in the money market account containing betterment payments. Of the remained, \$53,693.59 was in a general funds checking account, and \$1,124.29 was in the stabilization account. This report showed one transfer of \$83,616.63 from the Betterment account to the general checking account. This report showed one payment to the USDA (2nd of 40 installments) of \$83,616.62 within the general checking account. This report showed 3 deposits to the general checking account; a \$100 friends donation generously given by Rosemary Nicholls and two FY15 tax payment collections of \$14,982.38 and \$9,510.78. In the Betterment Money Market account, deposits \$2,671 and \$3,748.56 from betterment collections, a deposit of \$20,705.46 from the payoff of 63 Fairview Drive, and interest of \$89.78 was shown on the 6/25/15 report. The report shows no activity in the Stabilization Account. Mr. O'Coins requested was granted for the approval for Warrant number 186.

*Tax Payment Update*

FY15 tax collections are underway. Currently 71.3% of the projected tax revenue has been collected.

*FY2015 Betterments Update*

Of the 77 proprietors paying betterments, 73 accounts have been paid in full, 1 account has been paid half, and 3 have not paid. The 3 unpaid amounts are covered by the allowance for bad debt.

The 2nd of 40 payments to the USDA was made June 22, 2015.

**Old Business**

*Weed Control & Permitting Process Update*

The herbicidal weed treatment of Cedar Meadow Lake was performed by the ESS Group on June 17, 2015. The weed treatment went as planned. ESS Group will be doing a simple mapping 3-4 weeks after the treatment date to determine the effectiveness of the treatment.

### *Fall 2014 Draw Down / Lake Level Management Update*

On October 15, 2014, Mr. Lee opened the lower gate valve 100%. On October 25, the surface channel channel was opened. On February 6, 2015, Mr. Lee closed the lower gate valve. The water in the lake is rising due to melting snow. Mr. Lee watched the lake level and opened the lower gate halfway for 1 week to prevent shoreline and dock damage during ice-out. The lake was free of ice on April 13, and the lower gate was closed on April 25. The lake is full and water is flowing over the spillway.

### *Care of Dam Crest*

Sunshine Landscaping is mowing the dam crest. Mr. Lee plans to clear the remaining lumber and erosion tubes in the near future. The fence around the dam is being vandalized. Most recently the bolts to the gate have been removed allowing access to the fenced area. Mr. Lee will contact Morrison Fence to repair the gate and fence. Lake Proprietor Vinny offered to make "No Trespassing Signs" as a gift to the District.

### *Repair and Replacement of Floats and Signage at the Rawson Street Bridge*

The repairs of floats and signage at the Rawson Street Bridge has been completed. Mr. Lee and Mr. Stiles will submit expenses for the repairs.

### *Dam Inspection*

The Office of Dam Safety sent a certified mailing to the District ordering the District to conduct a safety inspection. Mr. Lee called Ken Hodgson, the director of Lenard Engineering, and informed him of the order. Lenard Engineering completed the dam inspection. Before the report is sent from Lenard Engineering to the Office of Dam Safety, the District has requested a review of the report.

### *Repair and Replacement of Charles Street Gate*

Due to the vast of amount of snow that fell during the Winter of 2015, the Charles Street gate was destroyed. Presumably, large amount of snow from plows and loaders were piled onto the gate. The gate sustained heavy damage. Morrison gate estimated replacement of the gate at \$722. The District officials approved this replacement, and the gate was replaced and repaired.

## **New Business**

### *Summer Newsletter Preparation*

The summer newsletter will be prepared and sent in the late summer. The District official would like to include information regarding the dam inspection and weed mapping to determine the effectiveness of the herbicidal weed treatment.

### *Electronic Distribution of District News*

Along with the summer newsletter, a postcard will be sent to all proprietors asking them to choose their preference how they wish to receive of the District news and mailings. District Friends will also be sent a similar card informing them of the how they can receive news about the District.

### *Draw Down Renewal*

Mr. Lee will contact Mr. Richard Johnston to determine how the renewal will be handled.

## **Executive Session**

The meeting was not recessed to go into Executive Session to discuss outstanding litigation in the form of a complaint from Raymond E. Shea, Jr. through the law firm of Army and Lee demanding payment of \$100,000 for flooding land below the dam.

**Next Meeting**

The next regularly scheduled meeting of the Management Committee was scheduled for 7:30 P.M. on Thursday, July 16, 2015 in Room 3 at the Leicester Town Hall.

**Adjournment**

A motion was made, seconded and voted unanimously to adjourn the meeting. The meeting adjourned at 8:10 P.M.

A True Copy Attest:

Michele M. Cospers  
District Clerk

**Cedar Meadow Lake Watershed District  
Memorandum**

**Date:** June 25, 2015  
**Subject:** District Communications  
**To:** Management Committee  
**From:** District Clerk

District Clerk Michele Cospers reported the following communications for the period May 15, 2015 to June 25, 2015. This memorandum will be attached to the June 25, 2015 Management Committee Meeting minutes:

- 5/15 District Treasurer communicated a tax payment and betterment collection update to the District officials.
- 5/16 District Treasurer sent an updated FY2016 budget to District officials.
- 5/18 Mr. Lee sent the District Clerk updated 2015 - 2016 Action Plan for copying for the Annual Meeting.
- 5/20 Mr. O'Coin posted the Cedar Meadow Lake Waterski Club Flier on the District website, and the District Clerk informed Ski Club President, John Moisan, to bring copies of the flier to the District Annual Meeting.
- 5/24 District Clerk informed the Town of Leicester Assessor and USDA Office (Steven Bonavita) of the 2015 - 2016 District Officials.
- 5/26 Email exchange between Tom Forsberg and Michele Cospers regarding Annual Meeting and next Management Committee Meeting
- 5/27 Task order for additional acreage of weed treatment
- 5/29 District Clerk picked up Annual Meeting Motions that from AM moderator Richard Johnston.
- 6/1 May Newsletter posted to website.
- 6/6 Emails exchanged regarding upcoming herbicidal weed treatment notifications and signage posting.
- 6/10 Email from Tommy Lee to District Officials updating them on weed treatment, dam inspection, dam crest maintenance, and Charles Street gate repair.
- 6/17 - 6/19 Email exchange regarding next monthly meeting and weed treatment notification.