

**Cedar Meadow Lake Watershed District
Minutes of Management Committee Meeting
October 6, 2014**

The meeting commenced at 7:57 P.M. at the Leicester Police Department's Community Room.

In attendance: Tommy Lee, Chairman
Paul Dufresne, Vice-Chairman
Thomas Forsberg
Terence O'Coin, Treasurer
Michele Cospers, Clerk

Minutes of Previous Meetings

Approval of the September 11, 2014 Management Committee Meeting was delayed until the November 13, 2014 Management Committee Meeting.

Clerk's Report

See attached memorandum dated October 6, 2014 for Clerk's report of communications for the period 9/13/14 through 10/6/14.

Treasurer's Report

A Treasurer's Report dated 10/6/14 showed that the District had \$207,298.63 on deposit in the Spencer Savings Bank. Of this amount, \$168,624.52 was deposited in the money market account containing betterment payments. Of the remained, \$37,564.40 was in a general funds checking account, and \$1,109.71 was in the stabilization account. This report showed two deposits of \$50.00 in a Friends donation from Robert Wright and and \$480.11 in tax receipts from the Tax Collector within the general checking account. This report showed payments of (1) an invoice of \$5058.00 to Braley & White to payment of the premium for liability insurance, and (2) of a invoice of \$1,500.00 as a retainer to Mirick O'Connell within the general checking account. In the Betterment Money Market account, deposits of \$18,358.45, 804.62, and 22,583.16 and interest of \$42.58 were shown on the 10/6/14 report. The report shows no activity in the Stabilization Account. Mr. O'Coin also requested and was granted the approval for Warrant numbers 179.

The books were closed on Fiscal Year 2014. Mr. O'Coin will schedule as appointment with the auditor, Dan Haynes.

Tax Payment Update

No update was given at the October 6, 2014 meeting.

FY2015 Betterments Update

We received an additional \$40,941.61 in FY2015 Betterment collections which just began in August. The betterment attached to property 16 Lake View Drive was in full to do the sale of this property.

Old Business

Landscaping Dam Crest

The grass seed planted by RH White has grown in well. Mr. Lee will be obtain documentation that Brick and Block is insured.

Liability Insurance

Liability insurance policy has been purchased and supporting documentation has been provided. Due to the cost of the current policy, the Management Committee will be continue to look into a less expensive policy that is better suited to the District.

Approval of Fall 2013 Dam Repairs by the Office of Dam Safety

Mr. Lee will contact Lenard Engineering to determine the status of the approval of the Fall 2013 dam repairs by the Office of Dam Safety.

Weed Control

A formal proposal from ESS group was received and distributed to the Management Committee. After review and any necessary corrections are made, Mr. Lee will sign the document and return to ESS group.

Fall Draw Down Planning / Lake Level Management

This year the annual draw down will start on October 25. The District will, again, coordinate our draw down with the draw down at Burncoat Pond. If Burncoat Pond begins their draw down earlier, Mr. Lee will allow for the increase in water by adjusting the water flow through the dam.

New Business

Rawson Street Bridge

Bruce Bartel contacted the District in regards to the design of the new Rawson Street Bridge. He requested information (1) as to the availability of 100 year flood data and (2) regarding any concerns in the area of the bridge. Mr. Lee responded to Mr. Bartel pointing out the proximity of the the Burncoat Lake Dam and gently pointing out the Cedar Meadow Pond is a private lake and limited access would be preferable in any proposed design.

Executive Session

The meeting was recessed at 8:10 P.M. to go into Executive Session to discuss outstanding litigation in the form of a complaint from Raymond E. Shea, Jr. through the law firm of Army and Lee demanding payment of \$100,000 for flooding land below the dam. The Executive Session concluded at 8:25 P.M.

Next Meeting

The next regularly scheduled meeting of the Management Committee was scheduled for 7:30 P.M. on Thursday, November 13, 2014 in the Leicester Police Department's Community Room.

Adjournment

A motion was made, seconded and voted unanimously to adjourn the meeting. The meeting adjourned at 8:26 P.M.

A True Copy Attest:

Michele M. Cospier
District Clerk

**Cedar Meadow Lake Watershed District
Memorandum**

Date: October 6, 2014
Subject: District Communications
To: Management Committee
From: District Clerk

District Clerk Michele Cospers reported the following communications for the period September 12, 2014 through October 6, 2014. This memorandum will be attached to the October 6, 2014 Management Committee Meeting minutes:

9/12 The District Clerk, Michele Cospers, received a phone message from Bruce Bartell (401-347-4128), a contractor working for MassDOT on the Rawson Street Bridge replacement project. The District Clerk passed on his number to District Chairman Tommy Lee.

9/13 Phone calls between District Clerk and Leicester Selectman's Office to schedule community meeting room #3 for the second Thursday of each month starting in January 2015. Unfortunately a phone call to Leicester Police Station indicated that our current meeting place will not be available as of December 31, 2014.

9/15 exchange of emails between District Chairman Tommy Lee and Carl Neilson of ESS Group regarding our vote and desire to begin the permitting process.

9/15 exchange of email between District Chairman Tommy Lee and Bradley & Wellington Insurance Agency regarding the purchase of the quoted liability insurance policy

9/18 exchange of emails between Proprietor Michael Rose, District Treasurer Michele Cospers and District Chairman Tommy Lee regarding the existence of a boat ramp for use of District Proprietors.

9/21 electronic submission and acceptance of Notice of Public Hearing to the Telegram and Gazette regarding the Tax Classification Hearing

9/22 sent filed document regarding Flood Plain Zone Issue to Relator Joanne Rose for her client's (Proprietor Betty Lloyd at 59 Lake View Drive) use.

9/22 Fall newsletter to sent to Lake Proprietors and Friends of the the District

9/23 Chairman Tommy Lee sent completed Supplemental Application regarding binding of Liability Insurance

9/23 Chairman Tommy Lee sent a copy of the proposal from ESS Group for all District Officials to review

9/23 Chairman Tommy Lee sent a copy of the Engagement Letter with Peter Dawson of Myrek O'Connell Law Firm to all District Officials.

9/23 exchange of emails between Bruce Bartel and District Chairman Tommy Lee regarding the Rawson Street Bridge Project

9/23 email sent from District Clerk to District Treasurer inquiring about ownership of 16 Lake Shore Drive

9/25 email exchange between District Clerk and District Treasurer regarding Go Daddy account number so the Clerk can get help with setting up her email account set up correctly on her smart phone

10/3 District clerk distributed October agenda and minutes from the September Management Committee members to all District Officials.