

**Cedar Meadow Lake Watershed District
Minutes of Management Committee Meeting
October 11, 2023**

The meeting commenced at 8:05 PM on Zoom Meeting (Meeting ID: 868 3005 8875 Passcode: 821920)

In attendance: Tommy Lee, Chairman
Brian Waterman, Vice Chairman
Richard Carr, Committee Member
Jillian Spratt, District Clerk
Terence O'Coin, District Treasurer

Minutes of Previous Meetings

The previously distributed minutes of the September Monthly meeting (9/13/2023) were offered for approval. A motion was made by Mr. Lee as written and modified, and seconded by Mr. Carr and voted unanimously.

Clerk's Report

Clerk's report of communications for the period of September 14, 2023 - October 11, 2023:

- 9/14/2023 - Renewal quote received via email from Mr. Stephen J. Perry from Braley & Wellington Insurance Agency re: annual insurance policy.
- 9/18/2023 - Mrs. Spratt emailed Gannett Legals Public Notices re: Notice for Tax Classification Hearing
- 9/27/2023 - CMLWD received Notification to Abutters re: Repair/Reconstruction of a Title 5 Spetic System at 19 & 21 Marlboro Drive (aka 54 Fairview Drive) from Douglas and Shelley Cook
- 10/5/2023 - Email correspondence between Mr. Brian Falk from Mirick, O'Connell, DeMallie & Lougee, LLP and Mr. Lee re: Release of Eminent Domain\
- 10/8/2023 - Email from Mrs. Stiles - Mr. Lee
- Mr. Lee was contacted by Steve Terrien, Commissioner from the Stiles Watershed Management Committee regarding information on drawdown levels and procedures for the winter season.

Treasurer's Report

A Treasurer's Report dated 10/11//23 showed that the District had \$231,009.67 on deposit. \$40,988.69 was on deposit in the checking account. The report shows 1 deposit from tax collections in the amounts of \$2,597.59; 1 payment of \$148 to Jillian Spratt for the reimbursement of the yearly PO Box rental; 1 payment of \$49.56 to Gatehouse Media Massachusetts I, Inc. for the Legal ad in WTAG for tax classification hearing held on Oct 11. Of this amount \$127,927.97 was deposited in the Money Market account containing betterment payments. The report shows 1 deposit from Betterment collections in the amount of \$21,546.21 and 1 interest deposit in the amount of \$4.23. The dam stabilization account contains

\$60,915.33. The report shows 1 interest deposit in the amounts of: \$7.26. \$1,177.68 was in the stabilization account.

Mr. O'Coin is seeking approval for Warrant #255. A motion was made by Mr. Lee and seconded by Mr. Carr and voted unanimously.

Tax Payment & Betterment Payment Updates

92 proprietors pay tax to the District. Mr. O'Coin reported 73 paid partially, 1 paid in full, 18 have not yet paid. To date, 22.15% of annual taxes have been collected.

There have been no recent betterment payoffs. 41 betterments remain. Of those 41, 7 have paid in full for FY2023, 26 have paid partially, and 8 have yet to pay. The district has received 50% of planned collections to date.

Old Business

Lake Clarity & Level Management Update

Mr. Lee reported the lower gate valve is still open. Lake levels continue to be very high.

Dam Maintenance and Dam Crest

Mr. Lee reported that the dam crest continues to be in good condition.

Weed Treatment & Water Quality Monitoring

The Management Committee reported no changes or updates to report at this time.

New Business

- Dam Inspection:
 - Mr. Lee has reached out to Lenard Engineering without response. Mr. Lee will continue to follow up with them about scheduling an inspection of the dam.
 - Mr. Waterman reported that the voids on the dam crest still need to be remediated. Mr. Lee would like to discuss with Lenard Engineering re: recommendation for appropriate fill and remediation for the voids on the dam crest.
- The Opening of the lower channel will occur the last weekend of October / beginning of November as per the district's Order of Conditions with the DEP.

Executive Session

The regular meeting of the management committee was not recessed for an executive session.

Next Meeting

The next regularly scheduled meeting of the Management Committee is scheduled for **8:00 P.M. on Wednesday, November 8, 2023** by Zoom Meeting. PLEASE NOTE NEW TIME.

Adjournment

A motion was made by Mr. Lee, seconded by Mr. Carr voted unanimously to adjourn the meeting. The meeting adjourned at 8:31 P.M.

A True Copy Attest:

Jillian Spratt, District Clerk