

**Cedar Meadow Lake Watershed District
Minutes of Management Committee Meeting
November 8, 2023**

The meeting commenced at 8:20 PM on Zoom Meeting (Meeting ID: 828 2191 8728 Passcode: 493067)

In attendance: Tommy Lee, Chairman
Richard Carr, Committee Member
Jillian Spratt, District Clerk
Terence O'Coin, District Treasurer
Sends regrets: Brian Waterman, Vice Chairman

Minutes of Previous Meetings

The previously distributed minutes of the October Monthly meeting (10/11/2023) and Tax Classification Hearing, also held on 10/11/2023 were offered for approval. A motion was made by Mr. Lee accept the minutes as written, and seconded by Mr. O'Coin and voted unanimously.

Clerk's Report

Clerk's report of communications for the period of October 12, 2023 - November 8, 2023:

- 10/14/2023 - Mr. O'Coin followed up via email with Nikki LaCrosse, Loan Assistant from the USDA with a copy of our renewed insurance policy for USDA Annual Servicing Insurance Documentation
- 10/16/2023 - Mr. O'Coin sent email to Mr. Nicholas George, Town Treasurer re: errored receipt of a betterment payoff not part of the CMLWD. Mr. George responded advising Mr. O'Coin to return the documents to the Town Hall.
- 11/5/2023 - Email exchange between Mr. Lee and Proprietor, Mrs. Paula Stiles
- Mr. O'Coin meeting with Auditor, Dan Haynes for FY2023 on Monday, November 13, 2023

Treasurer's Report

A Treasurer's Report dated 11/08/23 showed that the District had \$247,829.22 on deposit. \$45,973.62 was on deposit in the checking account. The report shows 2 deposits from tax collections in the amounts of \$1,798.64 and \$3,186.29; Of this amount \$139,754.58 was deposited in the Money Market account containing betterment payments. The report shows 1 deposit from Betterment collections in the amount of \$4,460.54, 1 deposit from Betterment Tax Title Collections in the amount of \$7,360.58 and 1 interest deposit in the amount of \$5.49. The dam stabilization account contains \$60,923.34. The report shows 1 interest deposit in the amount of: \$8.01. \$1,177.68 was in the stabilization account.

There is no Warrant for approval this month.

Tax Payment & Betterment Payment Updates

92 proprietors pay tax to the District. Mr. O'Coin reported 85 paid partially, 1 paid in full, 6 have not yet paid. To date, 27% of annual taxes have been collected.

There have been no recent betterment payoffs. 41 betterments remain. Of those 41, 9 have paid in full for FY2023, 31 have paid partially, and 1 has yet to pay. The district has received 60% of planned collections to date.

Old Business

Lake Clarity & Level Management Update

Mr. Lee reported the upper channel was opened 100% on November 1, 2023 by removing all of the flashboards. The lower gate valve has been closed 100%. The water elevation was at +6 inches at least, which is exceptionally high for this time of year, making the flashboard removal a little tricky, but a success! Lake clarity is normal for this time of year.

Dam Maintenance and Dam Crest

Mr. Lee reported that the dam crest continues to be in good condition. The committee discussed greasing all the locks for the winter; contacting Elliot Tree, the company who removed the trees in December 2022 for additional tree and debris clean up. The management committee also continues to be in contact with Lenard Engineering for a dam inspection.

Weed Treatment & Water Quality Monitoring

The Management Committee reported no changes or updates to report at this time.

New Business

Renewal of drawdown order of conditions - The management committee will table this item until January 2024.

Executive Session

The regular meeting of the management committee was not recessed for an executive session.

Next Meeting

The next regularly scheduled meeting of the Management Committee is scheduled for **8:00 P.M. on Wednesday, January 10, 2023** by Zoom Meeting.

Adjournment

A motion was made by Mr. Lee, seconded by Mr. Carr voted unanimously to adjourn the meeting. The meeting adjourned at 8:41 P.M.

A True Copy Attest:

Jillian Spratt, District Clerk