

**Cedar Meadow Lake Watershed District
Minutes of Management Committee Meeting
November 10, 2022**

The meeting commenced at 7:34 PM on **Zoom Meeting (Meeting ID: 896 2217 5279
Passcode: 457715)**

In attendance: Tommy Lee, Chairman
Brian Waterman, Committee Member
Jillian Spratt, Clerk
Terence O'Coin, Treasurer

Absent: Richard Carr, Vice Chairman

Minutes of Previous Meetings

The previously distributed minutes of the October Monthly meeting (10/19/2022) were offered for approval. A motion was made by Mr. Lee, and seconded by Mr. Waterman and voted unanimously.

The previously distributed minutes of the Tax Classification Hearing held on 10/19/2022 were offered for approval. A motion was made by Mr. Lee and seconded by Mr. Waterman and voted unanimously.

Clerk's Report

Clerk's report of communications for the period of October 20, 2022 - November 10 2022.

- Mr. Lee and Mr. Waterman conducted a site visit for the proposed tree cutting at the Dam on 10/26/2022 with the Leicester Conservation Commission; Mr. Waterman attended the meeting on 11/9/2022 at which time the permit for tree cutting was granted.
- 10/31/2022 Mr. Lee sent an email to Anna Chase from TRC regarding pending report from the post-treatment mapping survey conducted in August 2022; Ms. Chase responded on 11/1/2022 stating the report will be made available to the CMLWD Management Committee by 11/16/2022. Updates were provided with respect to Burncoat Pond and coordination of treatments.
- 11/9/2022 Anna Chase from TRC emailed Mr. Lee regarding an update and delay to the post-treatment mapping survey report. Report has been delayed due to lab results of the algal identification and enumeration sample collected in August. Ms. Chase offered an incomplete report on 11/16/2022 or asked if the CMLWD Management Committee would like to wait for the complete report with all results. Mr. Lee responded 11/9/2022 stating the Management Committee could wait for all the results.

Treasurer's Report

A Treasurer's Report dated 11/10/22 showed that the District had \$703,934.80 on deposit. \$30,600.32 was on deposit in the checking account. Of this amount \$\$611,328.29 was deposited in the Money Market account containing betterment payments. The report shows 1

interest payment of \$101.53 and 1 deposit of Betterment Receipts from FY2023-check 127549 of \$13,468.42 The report shows 3 payments; (1) \$86.00 to Mirick O'Connell regarding Legal Services, (2) \$3,000 to Elliot Tree as a deposit for dam tree cuttings, and (3) \$1,598.96 to WDA Design Group for dam tree preparation. The report shows 1 deposit of Tax Receipts from FY2023 - check 127549 of \$3,700.40. The dam stabilization account contains \$60,832.03. The report shows 1 interest deposit of \$7.75. \$1,174.16 was in the stabilization account. Mr. O'Coin is requesting approval for warrant 248. A motion to approve the warrant by Mr. Lee seconded by Mr. Waterman and voted unanimously.

Mr. O'Coin explained that the CMLWD Management Committee would need to vote to move funds from the reserve account to the legal account in the amount of \$86.00. A motion was made by Mr. Waterman and seconded by Mr. Lee and voted unanimously.

Tax Payment & Betterment Payment Updates

92 proprietors pay tax to the District. Mr. O'Coin reported approximately 63.5% of tax collections have been met for FY2023, and approximately 24% of planned betterment collections for FY2023. The district has 49 remaining properties paying the betterment. There have been no other betterment payoffs.

Mr. O'Coin provided an update regarding the contact at the USDA Rural Development Office in Amherst MA. After repeated no responses in efforts to connect with Mr. Will Foster, Mr. O'Coin connected with another USDA representative. Mr. Will Foster is no longer employed by the USDA Rural Development Office and his accounts have been split amongst a number of persons. Mr. O'Coin will continue to be in contact to determine our new contact/point person.

Mr. O'Coin also provided an update on the Tax rate approval process and approvals made by the Town of Leicester Assessor. Documents on the portal will need to be completed and signed off. Mr. O'Coin will continue to communicate with the Management Committee about next steps.

Old Business

Lake Clarity & Level Management Update

Mr. Lee reports that Mr. Waterman and himself were able to open the upper channel without issue. The water levels were high (~6 inches) upon opening. The water has receded and slowed. Lake levels are down approximately 24 - 28 inches. Clarity is still excellent.

Mr. Waterman also ensured the Charles Street culverts at Pine Street clear when the dam was opened.

Dam Maintenance and Dam Crest

Mr. Lee reported no changes to dam maintenance or the dam crest. Lock box has been removed at Charles Street for the winter.

Weed Treatment & Water Quality Monitoring

TRC has been in communication; report pending. Updates re: Burncoat Pond can limit options for invasive species.

Tree Cutting Permitting Progress & Revised Estimates

Mr. Lee and Mr. Waterman reviewed tree cutting with Elliot Tree; the new estimate was lower than previous due to change in the number of trees. Mr. Lee will be in contact with the insurance company regarding language to include in the work order. Mr. Lee made a motion to enlist Elliot Tree for tree cutting, seconded by Mr. Waterman, voted unanimously. Mr. Waterman to take the lead on sending Elliot the necessary documents. Mr. Lee will make DEP signage for the dam.

New Business

Mr. Waterman reported that the order of conditions for the tree cutting permitted is estimated to be issued in the next 21 days.

Executive Session

The regular meeting of the management committee was not recessed for an executive session.

Next Meeting

The next regularly scheduled meeting of the Management Committee was scheduled for 7:30 P.M. on Thursday, December 8, 2022 by Zoom Meeting.

Adjournment

A motion was made by Mr. Lee, seconded by Mr. Waterman and voted unanimously to adjourn the meeting. The meeting adjourned at 8:06 P.M.

A True Copy Attest:

A handwritten signature in black ink, appearing to read "Jillian Spratt". The signature is fluid and cursive, with the first name being the most prominent.

Jillian Spratt, District Clerk