

**Cedar Meadow Lake Watershed District  
Minutes of Management Committee Meeting  
January 10, 2024**

The meeting commenced at 8:01 PM on Zoom Meeting (Meeting ID: 894 8830 0441  
Passcode: 250590)

In attendance: Tommy Lee, Chairman  
Richard Carr, Committee Member  
Jillian Spratt, District Clerk  
Terence O'Coin, District Treasurer  
Brian Waterman, Vice Chairman

**Minutes of Previous Meetings**

The previously distributed minutes of the November Monthly meeting (11/08/2023) and Tax Classification Hearing, also held on 10/11/2023 were offered for approval. A motion was made by Mr. Lee to accept the minutes as written, and seconded by Mr. O'Coin and voted unanimously.

**Clerk's Report**

Clerk's report of communications for the period of November 9, 2023 - January 10, 2024 :

- 12/1/2023 - Email inquiry from proprietor to Mr. Lee re: draw down with reply on 12/4/2023
- 12/7/2023 - Massachusetts Department of Revenue Division of Local Services - Notification re: Tax Rate approval
- Mr. Lee received an email from Anna Chase, TRC/ESS Group re: the district's plans for weed management this season

**Treasurer's Report**

A Treasurer's Report dated 1/10//24 showed that the District had \$266,595.04 on deposit. \$51,027.89 was on deposit in the checking account. The report shows 1 deposit from tax collections in the amount of \$6,751.88. The report shows 4 payments: 1) Mirick O'Connell for legal fees in the amount of \$90; 2) Mirick O'Connell for legal fees in the amount of \$1,035.00; 3) Terence P. O'Coin for godaddy.com - cedarmeadow.org domain renewal - 3 years in the amount of \$68.97; and 4) Terence P. O'Coin for godaddy.com - cedarmeadow.org domain hosting - 3 years in the amount of \$503.64; Of this amount \$153,447.84 was deposited in the Money Market account containing betterment payments. The report shows 1 deposit from Betterment collections in the amount of \$13,681.70 and 2 interest deposits in the amounts of \$5.65 and \$5.91. The dam stabilization account contains \$60,938.11. The report shows 2 interest deposits in the amounts of: \$7.51 and \$7.26. \$1,181.20 was in the stabilization account. The report shows 12 interest deposits in the amounts of: \$0.31, \$0.27, \$0.30, \$0.27, \$0.32, \$0.29, \$0.30, \$0.30, \$0.28, \$0.31, \$0.29, and \$0.28.

Mr. O'Coin is seeking approval for Warrant 256 containing the two payments to Mirick O'Connell for \$90 and \$1,035, respectively, totaling \$1,125 as outlined in the Treasurer's Report. Warrant 256 also included two reimbursement payments to T. O'Coin, one for godaddy.com - cedarmeadow.org domain renewal - 3 years in the amount of \$68.97, and one for godaddy.com - cedarmeadow.org domain hosting - 3 years in the amount of \$503.64. Since our FY2024 budget only had \$1,000 in the Legal account, and since we had a \$195 legal bill in July 2023, a transfer from the Reserve Account to the Legal Account of \$320 is also included in Warrant 256.

A motion was made by Mr. Lee, seconded by Mr. Carr and voted unanimously.

### **Tax Payment & Betterment Payment Updates**

92 proprietors pay tax to the District. Mr. O'Coin reported 91 paid partially, 1 paid in full, there are none that have not yet paid. To date, 48.87% of annual taxes have been collected.

There have been no recent betterment payoffs. 41 betterments remain. Of those 41, 35 have paid in full for FY2024, 6 have paid partially, and 0 have yet to pay. The district has received 92.1% of planned collections to date.

### **Old Business**

#### **Lake Clarity & Level Management Update**

Mr. Lee reported lake clarity is normal for this time of year. Lake levels have receded to seasonal levels after the upper channel was opened in November 2023; however, with rainstorms, lake levels significantly rose. There is currently 12 - 14" running through the spillway. At this time, it would not be safe to open the lower gate valve due to potential damage to the valve in the event of an ice cap formation.

#### **Dam Maintenance and Dam Crest**

Mr. Lee reported there is nothing new to report.

#### **Weed Treatment & Water Quality Monitoring**

The Management Committee reported they have been in communication with TRC/ESS Group. The management committee discussed potential mapping in Spring 2024 to track changes of weed growth and invasive species. To be proactive, the consultation fee will remain in the budget for FY2024.

#### **New Business**

No new business to report

#### **Executive Session**

The regular meeting of the management committee was not recessed for an executive session.

#### **Next Meeting**

The next regularly scheduled meeting of the Management Committee is scheduled for **8:00 P.M. on Wednesday, March 6, 2024** by Zoom Meeting.

**Adjournment**

A motion was made by Mr. Lee, seconded by Mr. Carr voted unanimously to adjourn the meeting. The meeting adjourned at 8:41 P.M.

A True Copy Attest:

Jillian Spratt, District Clerk