

**Cedar Meadow Lake Watershed District
Minutes of Management Committee Meeting
May 10, 2023**

The meeting commenced at 8:17 PM on Zoom Meeting (Meeting ID: Meeting ID: 894 1231 6828 Passcode: 540773)

In attendance: Tommy Lee, Chairman
Brian Waterman, Vice Chairman
Richard Carr, Committee Member
Jillian Spratt, District Clerk
Terence O'Coin, District Treasurer

Minutes of Previous Meetings

The previously distributed minutes of the April Monthly meeting (4/13/2023) were offered for approval. A motion was made by Mr.Lee, and seconded by Mr. O'Coin and voted unanimously.

Clerk's Report

Clerk's report of communications for the period of April 14, 2023 - May 10, 2023

- Warrants for the annual meeting were mailed out on April 17, 2023.
- Received Proxies via mail from some proprietors
- Email received on 5/2/2023 from Nicole Moisan, proprietor with attached SkiClub flier. Flier forwarded to Mr. O'Coin and Mr. Carr for posting on the CMLWD webpage and social media sites.
- Public Hearing Notice received from Stacy and Joseph Rau of 24 Rawson Road re: Special Permit.

Treasurer's Report

A Treasurer's Report dated 5/10/23 showed that the District had \$240,537.61 on deposit. \$27,170.50 was on deposit in the checking account. The report shows 1 deposit of \$1,000 from tax collections; and 4 payments: 1 payment of \$41.80 to Mr. O'Coin for Treasurer's Expenses; 1 payment of \$220.08 to Mrs. Spratt for Printing/Mailing Expenses for annual meeting; 1 payment of \$63.00 to Mrs. Spratt for Postage Expenses for annual meeting; and 1 payment of \$602 to Mirick O'Connell for Legal Services. Of this amount \$151,312.65 was deposited in the Money Market account containing betterment payments. The dam stabilization account contains \$60,876.78. The report shows 1 interest deposit in the amount of: \$7.00. \$1,177.68 was in the stabilization account.

Mr. O'Coin is seeking approval for Warrant #252. A motion was made by Mr. Lee and seconded by Mr. Waterman and voted unanimously.

Mr. Lee made a motion to transfer funds to cover the administrative fees in the amount of \$324.88 from reserve account to the administrative account. The motion was seconded by Mr. Waterman and voted unanimously.

Mr. Lee made a motion to transfer funds to cover legal fees in the amount of \$602 from the reserve account to the legal account. The motion was seconded by Mr. Waterman and voted unanimously.

Tax Payment & Betterment Payment Updates

92 proprietors pay tax to the District. Mr. O'Coin reported 88 paid partially, 1 paid in full. To date, 49.3% of annual taxes have been collected There have been no other betterment payoffs. 43/48 paid in full 95% of planned collections to date.

Old Business

Lake Clarity & Level Management Update

Mr. Lee reported lake clarity is good and lake levels are typical for this time of year.

Dam Maintenance and Dam Crest

Mr. Lee reported Sunshine Landscaping was contacted regarding providing an estimate for filling and reseeding on the Dam Crest. This is currently in process and additional updates should be available for the next meeting. Multiple conversations with Sunshine - non-specific answer.

Sunshine Landscaping has been contracted for the 2023 season for mowing.

Weed Treatment & Water Quality Monitoring

Discussion from the last meeting with TRC was productive. Please refer to the summary of the discussion.

New Business

The Management Committee discussed motions and discussions for the annual meeting regarding technology needs and coordination of the hybrid meeting. The District Clerk, Ms. Spratt, will follow up with the venue.

Executive Session

The regular meeting of the management committee was not recessed for an executive session.

Next Meeting

The next meeting will be the Annual Meeting of the Cedar Meadow Lake Watershed District on Wednesday, May 17, 2023 at 7:30pm at the Leicester Fire and EMS Headquarters, 3 Paxton Street in Leicester, MA.

The next regularly scheduled meeting of the Management Committee is scheduled for 7:30 P.M. on Wednesday, June 7, 2023 by Zoom Meeting.

Adjournment

A motion was made by Mr. Lee, seconded by Mr. Waterman voted unanimously to adjourn the meeting. The meeting adjourned at 8:37 P.M.

A True Copy Attest:

A handwritten signature in cursive script, appearing to read "Jillian Spratt".

Jillian Spratt, District Clerk