

**Cedar Meadow Lake Watershed District
Minutes of Management Committee Meeting
September 15, 2022**

The meeting commenced at 7:31 PM on Zoom Conference Call (Meeting ID: 880 4290 8795 Passcode: 923200)

In attendance: Richard Carr, Vice Chairman
 Brian Waterman, Committee Member
 Jillian Spratt, Clerk
 Terence O'Coin, Treasurer

Absent: Tommy Lee, Chairman

Minutes of Previous Meetings

The previously distributed minutes of the August Monthly meeting (8/4/2022) were offered for approval. A motion was made by Mr. O'Coin as amended and seconded by Mr. Waterman.

Clerk's Report

Clerk's report of communications for the period of August 5, 2022 - September 15, 2022.

- 8/9/2022 - email from Ana Chase at ESS Group, LLC – A TRC Company regarding post-treatment survey; followup email to add in Joe Bertherman who would be conducting the post-treatment mappings. Followed up by Mr. Lee in an email dated 8/15/2022
- 8/15/2022 - follow up email from Mr. O'Coin to Will Foster at USDA regarding Civil Rights Review request from July 2022
- 8/18/2022 - invoice emailed to Mr. Lee from Steven Almeida at ESS Group, LLC - A TRC Company
- 8/18/2022 - Email from Brian Falk re: Shea and Central Water District
- 9/7/2022 - email from John Brissette from Braley Wellington Group to Mr. Lee regarding liability insurance renewal for the dam; follow up from Mr. Lee and Mr. O'Coin regarding requested documentation to proceed with quote
- 9/13/2022 - email from Mr. Waterman to the CMLWD Management Committee regarding Tree Cutting NOI progress
- 9/14/2022 - follow up email from Mr. O'Coin to Will Foster at USDA regarding Civil Rights Review and USDA Loan Principal pay down request from July 2022

Treasurer's Report

A Treasurer's Report dated 9/15/22 showed that the District had \$701,578.74 on deposit. \$42,777.11 was on deposit in the checking account. Of this amount, \$596,810.69 was deposited in the Money Market account containing betterment payments. The report shows 1 interest payment of \$107.90. accountThe report shows one correction: \$500,000.00 to Money Market

for Monies remain in Betterment account pending USDA loan principal paydown. The report shows 7 payments; (1) \$765.50 to Mirick O'Connell for legal fees, (2) \$959.50 to Mirick O'Connell for legal fees, (3) \$772.00 to Mirick O'Connell for legal fees, (4) \$314.38 to TRC Environmental Corporation for 2022 Aquatic Plant & Water Qual. Mon. & Reporting, (5) \$165.14 to TRC Environmental Corporation for 2022 Aquatic Plant & Water Qual. Mon. & Reporting, (6) \$134 to US Postal Service for PO Box 320 annual rental, Leicester, MA; (7) \$8,349.60 to TRC Environmental Corporation for 2022 Aquatic Plant & Water Qual. Mon. & Reporting. The dam stabilization account contains \$60,816.78 The report shows 1 interest deposit of \$8.25. \$1,174.16 was in the stabilization account. Mr. O'Coin is requesting approval for warrant 246. A motion to approve the warrant by Mr. Waterman, seconded by Mr. Carr.

Tax Payment & Betterment Payment Updates

92 proprietors pay tax to the District. Mr. O'Coin reported approximately 94% of tax collections have been met for FY2022, and approximately 98% of betterment collections for FY2022. There have been no other betterment payoffs. There are no further updates to report.

Old Business

Lake Clarity & Level Management Update

Mr. Waterman reported that with the recent rainfall the lake levels are up approximately 3-5 inches since the low of summer. Water clarity continues to be excellent.

Dam Maintenance and Dam Crest

Sunshine is mowing and doing well in mowing both sides of the dam crest. Noupdates to report.

Weed Treatment & Water Quality Monitoring

Mr. Waterman reported that the weeds have been visible and growing densely again, despite the weed treatment application at the end of June. Natural pond weed has been washing up on the shoreline which is typical for this time of year. ESS Group - TRC conducted an assessment this past week; the report is pending.

Tree Cutting Permitting Progress

Mr. Waterman forwarded draft Notice of Intent (NOI) to the CMLWD Management Committee for review. Management Committee to review and submit back to Mr. Waterman for review. Goal for submission to the DEP next week.

New Business

- **Emergency Action Plan:** The CMLWD Management Committee will need to update the Emergency Action Plan with the Office of Dam Safety. The Management Committee present at tonight's meeting unanimously voted to table this item for the next Monthly Meeting.
- **Tax Classification Hearing:** The CMLWD Tax Classification Hearing will coincide with the Monthly October Meeting.

- **Legal Update:** The CMLWD received a Notice from Mirick O'Connell regarding the imminent domain funds. Mr. O'Coin reviewed the most recent email from Brian Falk with the management committee. A motion for the funds of \$1200.00 to be released was made by Mr. Carr and seconded by Mr. O'Coin. Mr. O'Coin will follow up by email with Mr. Falk regarding release of these funds, as it appears they may have already been paid. Clarification is needed.
- **Audit:** Mr. O'Coin will be reaching out to Auditor, Dan Hanes at Scanlon and Associates to begin the FY22 Fiscal review.

Executive Session

The regular meeting of the management committee was not recessed for an executive session.

Next Meeting

The next regularly scheduled meeting of the Management Committee was scheduled for 7:30 P.M. on Wednesday, October, 19 2022 by Zoom Meeting.

Adjournment

A motion was made by Mr. Carr, seconded by Mr. Waterman and voted unanimously to adjourn the meeting. The meeting adjourned at 8:09 P.M.

A True Copy Attest:



Jillian Spratt, District Clerk