

**Cedar Meadow Lake Watershed District
Minutes of Management Committee Meeting
January 11, 2012**

The meeting commenced at 7:34 P.M. at 1 Maple Glen Lane, Leicester.

In attendance: Paul Dufresne

Tommy Lee
Wayne Ridley
Richard Johnston, Clerk
Terence O'Coin, Treasurer

A motion was made, seconded and voted unanimously to recess the meeting to conduct an Executive Session to discuss pending litigation. The meeting was recessed at 7:34 P. M.

Executive Session

The Executive Session commenced at 7:35 P.M. and adjourned at 9:01 P.M..

Regular Session

The regular session of the Management Committee meeting reconvened at 9:01 P.M.

Minutes of Previous Meetings

The previously distributed Minutes of the Management Committee meeting on November 16, 2011 were offered for approval. A motion was made, seconded and voted unanimously to accept the Minutes as written.

Clerk's Report

Mr. Johnston reported the following communications since the last Management Committee meeting:

- 12/19 letter from Attorney DeSimone to Scanlon Associates as part of annual audit process
- 12/23 e-mail exchange with new proprietor Mark Hobson
- 12/27 welcome letter from Clerk to Mark Hobson
- Wetlands Protection Act notification regarding plans to install new septic system at 11 Lakeview Drive

Treasurer's Report

Mr. O'Coin presented a Treasurer's Report dated 1/11/12 showing that the District had \$6,548.98 on deposit in the Commerce Bank. He reviewed the report and the list of receipts and payments made. Mr. O'Coin noted that good progress was being made with the annual audit report and with the submittal of documents to the DOR in support of the tax package filing. The DOR certified the District's free cash in December, preliminary schedules were submitted to DOR in December, and final tax documents would be sent to the DOR in January. He sought and received approval for Warrant #155.

The members voted at the Annual Meeting to transfer \$4,900 from the Stabilization Account to minimize the amount of taxes necessary to support District operations in FY12. The Management Committee agreed to withdraw this amount, and to incur a small penalty, a bit prematurely from a certificate of deposit in order to pay current bills.

Old Business

Draw Down Update:

Mr. Johnston reported that, as of 1/9, the lake was down only 27 inches below the spillway elevation. He described the great work done under cold and windy conditions on the dam 12/17 by members Tommy Lee, Norman MacLeod, Nate Cosper, and Norman's friend Carl, to install two 8 inch Schedule 40 PVC siphons over the top of the dam just east of the gatehouse. This group worked very well together and came fully equipped with Norman's enclosed work trailer, and Tommy's emergency generator and sump pump and tools. The siphons were installed, valved off, and filled with water, and successfully started. The approximately \$4,500 in piping material was secured at discount pricing through a plumber friend of Tommy Lee.

Dam Seepage:

Mr. Johnston reported that since lake water levels fell below 12 inches, there had been no further seepage through the dam near the gatehouse. The area of the leak below the dam remained dry.

Dam Repair Plan:

Mr. Johnston shared copies of an engineering plan budget prepared by the engineering firm Fuss and O'Neill and reported that he was not pleased with the project budget numbers being offered by Fuss and O'Neill. Far too many (115) unnecessary engineering hours were included in these budget numbers. Mr. Johnston agreed to work with Fuss and O'Neill to rectify this situation.

Mr. Johnston also reported conversations with John Kelley of R. H. White Construction who is prepared to bring a crew to the dam to perform repairs whenever the District is ready to have these repairs performed. In response to the suggestion that a mat be placed over the construction area to keep frost out of the ground, Mr. Kelley recommended the placement of hay bales as a more effective and less costly alternative. Mr. Johnston reported that he moved 40 hay bales from along the rims of the dam crest near the spillway to over the expected excavation area just west of the gatehouse. He covered these hay bales with the same tarpaulin used to keep moisture out of the excavation area earlier.

ConCom Filing:

Mr. Johnston shared a copy of a hand-out prepared for presentation to the Conservation Commission describing planned dam repairs. He expected to receive approval for an Emergency Certification to perform this work, and complimented the members of the ConCom for their help and cooperation.

Friends Donations:

Voluntary contributions to the Friend of Cedar Meadow Lake were made by Charles and Maria Triba of 9 Maple Lane and Carole Turner of 9 Meadow Lane.

New Business

Line-of-credit Extension:

Mr. Johnston reported a second meeting with Tom Burton, Senior Vice President of Commerce Bank on 1/9 to request an extension of the District's \$40,000 line-of-credit. He shared financial information and expected to provide additional information.

Clerk's Expenses:

Mr. Johnston shared a copy of his request for reimbursement of out-of-pocket expenses for the first half of the Fiscal year.

New Member:

Long-time member Henry Perron sold his property at 23 Rawson Drive, a summer cottage, to Mark Hobson.

Obituary:

The Management Committee was saddened to note the January 2nd passing of another long-time member. Pamela Davis of 19 Rawson Drive.

Next Meeting

The next meeting of the Management Committee was scheduled for Wednesday, February 8, 2012 at 1 Maple Glen Lane, Leicester.

Adjournment

A motion was made, seconded and voted unanimously to adjourn the meeting. The meeting adjourned at 9:54 P.M..

A True Copy Attest:

Richard D. Johnston
District Clerk