

**Cedar Meadow Lake Watershed District
Minutes of Management Committee Meeting
June 22, 2011**

The meeting commenced at 7:40 P.M. at 1 Maple Glen Lane, Leicester.

In attendance: Tommy Lee
Wayne Ridley
Richard Johnston, Clerk
Terry O'Coin, Treasurer

Minutes of Previous Meetings

The Minutes of the Management Committee meeting on April 20, 2011, May 4, 2011, and May 18, 2011 were offered for approval. A motion was made, seconded and voted unanimously to accept the Minutes as written.

Clerk's Report

Mr. Johnston reported the following correspondence since the 4/20/11 Management Committee meeting:

- 4/7 e-mail to Attorney DeSimone covering Burncoat newsletter
- 4/20 insurance proposal from Trident
- 4/24 letter from Clerk to Edward Rose
- 4/25 newsletters sent to 125 members and Friends
- 5/1 Annual Meeting Warrants sent to 86 Proprietors
- 5/2 Warrants sent to Retained Realty and Lilyestrom
- 5/21 e-mail from Clerk to Mark Harmon regarding 67 Lakeview Drive
- 5/23 e-mail from Clerk to Mark Harmon regarding 67 Lakeview Drive
- 6/2 correspondence between attorneys O'Brien and Egan regarding Burncoat proposal to DOR
- 6/2 invoice from Mullins and Armington
- 6/10 e-mail to Liz AlJammal regarding 67 Lakeview Drive
- 6/13 liability insurance signature pages to Trident
- 6/17 invoice from Trident
- 6/20 e-mail to Mullins and Armington

Treasurer's Report

Mr. O'Coin presented a Treasurer's Report dated 6/22/11 showing that the District had \$31,906.23 on deposit with the Spencer Savings Bank and Commerce Bank. This report included \$23,424.06 in two tax receipt payments by the Tax Collector's office and a \$500 donation from Jeremy Lloyd. He sought and received approval for Warrant #149.

Mr. O'Coin also reported his plans to pay \$15,000, representing the amount borrowed from the line-of-credit with Commerce Bank, from the above described tax revenues. He also announced his intention of developing a Warrant for approval at a later date to pay legal fees and dam maintenance costs carried over from FY2011.

There was discussion about the need to renew the District's \$40,000 line of credit with Commerce Bank as approved at the Annual Meeting. The current line-of-credit expires 12/31/11.

Old Business

Dam Maintenance:

Mr. Johnston reported that the grass on the crest of the dam was cut by Mullins and Armington on 6/20 for the second time this year, and that the grass would be cut four times annually.

Dam Repair Update:

Mr. Johnston reported an unsuccessful attempt to pinpoint the dam leakage through the use of a dye. The dye proved to be lighter than water and stayed near the surface. When released close to the lake bottom at the dam, there was not apparent movement of the dye toward any suction points.

Volunteer scuba divers, Scott Navaroli and Proprietor Mike Dupuis, thoroughly inspected the face of the dam and lake bottom between the spillway and gatehouse on 5/31. They found several small leaks in the dam face and other suction points in the lake bottom at, or a short distance from, the intersection of the vertical dam wall and lake bottom. A further inspection of these leaks is planned through the use of an underwater camera.

New Business

Draft Newsletter:

A draft newsletter describing the results of the Annual Meeting was reviewed. Mr. Johnston was instructed to make a few changes and to re-issue a draft.

Use of Volunteers:

Proprietors Robin Huard and Shane Schimke have volunteered to cut the grass on the dam crest. Concern was expressed that a volunteer could accidentally fall off the back side of the dam or to be injured through the use of a power mower. The Management Committee decided to limit mowing work to insured professional contractors.

A list of those that volunteered their services at the Annual Meeting was reviewed. Consideration will be given at future meetings to establishing a finance committee to participate in negotiating the payment and financing of the court judgement.

Dam Repair and Maintenance Trust:

Attorney Corey Lee, a member of the District, volunteered to help the District to establish the Dam Maintenance and Repair Trust voted at the Annual Meeting. Mr. Johnston will meet with her soon to start this process.

Dam Safety Warning Signs:

Mr. Johnston stated that several of the signs on the dam have faded and are in need of replacement. Mr. Lee offered to discuss this with member Norman MacLeod who produced these signs for the District in the past. Mr. Johnston will provide Mr. Lee with the necessary information.

Executive Session:

The meeting was recessed to hold an executive session to discuss pending litigation.

Next Meeting

No meetings were planned for the month of July. The next meeting of the Management Committee was scheduled for Wednesday, August 10, 2011 at 1 Maple Glen Lane, Leicester.

Adjournment

A motion was made, seconded and voted unanimously to adjourn the meeting. The meeting adjourned at 9:15 P.M..

A True Copy Attest:

Richard D. Johnston
District Clerk