

**Cedar Meadow Lake Watershed District
Minutes of Management Committee Meeting
November 17, 2010**

The meeting commenced at 7:43 P.M. at 1 Maple Glen Lane, Leicester immediately following a Tax Classification Hearing.

In attendance: Paul Dufresne
Wayne Ridley
Richard Johnston, Clerk
Terence O'Coin, Treasurer

Minutes of Previous Meeting

Previously distributed Minutes of the Management Committee meeting on October 20, 2010 were offered for approval. A motion was made, seconded and voted unanimously to accept these Minutes as written.

Clerk's Report

Mr. Johnston reported the following correspondence and communications since the last Management Committee meeting:

- 10/26 letter from Commerce Bank covering loan application
- 11/1 letter from Clerk to John McKenna, Sr. VP at Commerce Bank
- 11/5 e-mail to Telegram and Gazette requesting placement of legal ad for tax classification hearing
- 11/5 e-mail response and ad proof from Telegram and Gazette
- 11/12 receipt of tear sheet of 11/10 legal ad in Telegram and Gazette
- Two contributions from Friends of Cedar Meadow Lake
- Two thank you notes in response to these contributions

Treasurer's Report

Mr. O'Coin shared a Treasurer's Report dated November 17, 2010 that showed that the District had \$17,769.30 on deposit at the Spencer Savings Bank and Commerce Bank. He also sought and received approval of Warrant Number 145.

The Treasurer's Report showed deposits of \$170 in Friends donations and \$8,949.43 in tax receipts. There was discussion regarding a checking account service charge of \$10.45 from Commerce Bank. Mr. O'Coin agreed to call the bank to inquire about the availability of accounts that do not include monthly service charges.

Mr. O'Coin advised that he met with, and turned over the Districts books, to auditor Dan Haynes on November 15th. Mr. Haynes promised to provide audit results as soon as possible.

Old Business

Draw Down Update:

Mr. Johnston reported that, as of the current date, lake water levels were down only 21 inches due to a heavy amounts of rain and a continuation of the draw down as Burncoat Pond. He expressed concern that water levels could not be dropped to the optimal level before dam repair work is conducted in mid-December.

Dam Leakage:

Mr. Johnston reported that, due to the reduced water levels in the lake, leakage through the dam had declined significantly. He also reported that grass on the dam crest had been cut a second time although he was still waiting to receive insurance coverage and billing from the contractor.

Line of Credit Application:

Mr. Johnston reported that he had been in contact with Commerce Bank and had been advised that the loan application was on the desk of Senior Vice President John McKenna. He also reported that he had received a message to call Joseph LeDeau, a Commerce Bank loan officer, and expected to talk with Mr. LeDeau on 11/18.

Friends of Cedar Meadow Lake:

Two additional contributions were received in response to the solicitation for donations from the Friends of Cedar Meadow Lake, bringing the total to date to \$195.

Officers and Directors Insurance:

There has not been any progress on this matter since the last meeting.

Ice Fishing Derby:

Mr. Ridley advised that he met with Jeremy Lloyd of 1 Lakeview Drive to discuss Jeremy's ideas regarding an ice fishing derby to benefit the District. Mr. Johnston had previously expressed concerns on behalf of the Management Committee to Jeremy regarding liability issues. During his meeting with Mr. Ridley, Jeremy suggested a better approach to District sponsorship of the derby would be for a private group of individuals to sponsor the derby and for this group to donate the proceeds to the District. Jeremy's proposal also called for his approaching local vendors for sponsorship and prizes and collecting an entrance fee from each participant. After discussion, a motion was made, seconded and voted unanimously to allow Jeremy Lloyd to conduct the ice fishing derby as proposed. Mr. Johnston was instructed to contact Jeremy.

New Business

None

Executive Session

The meeting was recessed to hold an executive session to discuss pending legal matters.

Next Meeting

The next meeting of the Management Committee will be held at 1 Maple Glen Lane at 7:30 P.M. on Wednesday January 12, 2010.

Adjournment

A motion was made, seconded and voted unanimously to adjourn the meeting at 8:10 P.M..

A True Copy Attested:

Richard D. Johnston
District Clerk