

**Cedar Meadow Lake Watershed District
Minutes of Management Committee Meeting
November 16, 2011**

The meeting commenced at 7:42 P.M. at 1 Maple Glen Lane, Leicester immediately following the Tax Classification hearing.

In attendance: Paul Dufresne
 Tommy Lee
 Wayne Ridley
 Richard Johnston, Clerk
 Terence O'Coin, Treasurer

Minutes of Previous Meetings

The previously distributed Minutes of the Management Committee meeting on October 12, 2011 were offered for approval. A motion was made, seconded and voted unanimously to accept the Minutes as written.

Clerk's Report

Mr. Johnston reported the following communications since the last Management Committee meeting:

- Undated letter received in late October from member Robert Bober thanking District elected officials for their rapid response to the sink hole on the dam
- 10/31 mailing of solicitation letters to 37 Friends of Cedar Meadow Lake
- E-mail correspondence with Telegram and Gazette regarding placement of legal notice of tax classification hearing
- Three contributions to the Friends program

Treasurer's Report

Mr. O'Coin presented a Treasurer's Report dated 11/16/11 showing that the District had \$8,590.62 on deposit in the Commerce Bank. He reviewed the report and the list of payments made. Mr. O'Coin also noted that the District received an additional \$891.62 in tax revenue from the Tax Collector's Office. He sought and received approval for Warrant #154.

Mr. O'Coin stated that he met with the District's auditor Dan Haynes just before the end of October to turn over the District's books to start the annual audit process.

Old Business

Draw Down Update:

Mr. Johnston reported that despite starting the draw down process early this year, the lake elevation was down only fifteen inches as of the current date. Since the last Management Committee meeting on October 12th, the lake level had increased eleven inches. He described all the precipitation that has fallen on the region this Fall, and the inability to move the water out of the lake.

Dam Seepage:

Mr. Johnston reported that water was no longer seeping through the dam near the gatehouse. The area of the leak below the dam remained dry.

Dam Maintenance:

Mr. Johnston reported that, on 10/25, he added a fitting to reinforce the east gate, cut a tree growing from the downstream wall of the dam just east of the spillway, and measured the dam for siphons.

Dam Repair:

Mr. Johnston reported meeting with engineers from Fuss and O'Neill on 11/11 in Connecticut. The

absence of a good and timely draw down, and the unavailability of money, combined to severely limit the amount of repair work that could be considered this year. After discussion about the options available to the District this year, it was agreed that repair work this fall and early winter would be limited to repairing just that portion of the dam where the sink hole appeared.

ConCom Filing:

Mr. Johnston stated that he planned to file a Request For Determination with the Conservation Commission to gain their approval for planned dam repairs. The Chapter 253 permit and all other approvals would be sought by Fuss and O'Neill.

Siphon Proposal:

There was discussion about the limited capacity of the low level outlet and the second year in succession in which the planned draw down elevation was not being realized. Getting the water down this year was critical to the ability to complete planned dam repairs. Fuss and O'Neill was recommending the temporary installation of three 8 inch siphons over the crest of the dam to reduce the water level in the lake in just a matter of a few days. These would have to be removed after one use. Mr. Johnston recommended installing two permanent 8 inch siphons along the spillway training walls within the spillway to discharge below the spillway. There was discussion about the need to remove the piping on the upstream side of the dam annually to avoid ice damage to the piping. Mr. Lee and Mr. Ridley agreed to look into the availability and price of material.

New Business

Friends Donations.

Mr. Johnston reported that, to date, three Friends donations totaling \$100 had been received.

Phase I Engineering Report:

Mr. Johnston noted that a follow up to the Phase I dam inspection report will have to be completed in 2012 to conform with the five year review requirement.

Executive Session:

The meeting was recessed to hold an executive session to discuss pending litigation.

Next Meeting

The next meeting of the Management Committee was scheduled for Wednesday, January 12, 2012 at 1 Maple Glen Lane, Leicester.

Adjournment

A motion was made, seconded and voted unanimously to adjourn the meeting. The meeting adjourned at 8:55 P.M..

A True Copy Attest:

Richard D. Johnston
District Clerk